

INSTRUCTIONS
NOTICE OF INTENT TO PROCEED TO JUDGMENT

1. Fill out and sign the *Notice of Intent to Proceed to Judgment*.
2. Make **three** copies.
3. Have someone other than you mail **one copy** of the *Notice of Intent to Proceed to Judgment* to your spouse at his or her last known address.
4. The person who mailed the *Notice* fills out the *Affidavit of Service by Mail* and attaches one copy of the *Notice of Intent to Proceed to Judgment*.
5. Keep one copy of the *Notice* for your records. You will need to file the original *Notice* and the *Affidavit of Service by Mail* with the Court after your server returns the *Affidavit* to you.

State of Minnesota

District Court

County

Judicial District: _____

Court File Number: _____

Case Type: Dissolution

In the Marriage of:

Petitioner

and

Respondent

**Notice of Intent to
Proceed to Judgment**

To Respondent:

You are hereby notified that an application has been made for a final hearing to be held not sooner than fourteen (14) days from the date of this notice. You are further notified that the court will be requested to grant the relief requested in the Petition at the hearing. You should contact the undersigned and the District Court Administrator immediately if you have any defense to assert to this default judgment and decree. This notice is given pursuant to The General Rules of Practice for District Court, Rule 306.01(b).

Date: _____

Signature of Petitioner: _____

State of Minnesota

District Court

County

Judicial District:	
Court File Number:	
Case Type:	Dissolution

In Re the Matter of:

Name of Petitioner

and

Name of Respondent

Affidavit of Service by Mail

STATE OF MINNESOTA)
)SS
COUNTY OF _____)
(County where Affidavit signed)

I, _____, being sworn, state that on
(Name of person who mailed documents)

_____, I mailed the attached Notice of Intent to Proceed to

Judgment to Respondent at his/her last known address, which is _____

_____ in the City of _____ State of _____

_____, Zip Code _____ by depositing it in the mail, postage prepaid in the City of

_____.

Dated: _____

Signature (Sign only in front of notary public or court administrator.)

Name: _____

Subscribed and sworn to before me this

Address: _____

_____ day of _____.

City/State/Zip: _____

Notary Public \ Deputy Court Administrator

Telephone: _____