



## Resume Screening Tool

Candidate name: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Date: \_\_\_\_\_

	Exceeds requirements	Meets requirements	Does not meet requirements	Need more information/ unable to tell
Personal attributes				
Skills				
Education and training				
Related experience				
Qualifications needed to meet licensing requirements or other applicable laws				

COMMENTS:

**Disclaimer**

Printed materials provided by First Children's Finance do not constitute legal, accounting, tax or finance advice or any other professional services for individual readers. Readers seeking professional advice about specific aspects of their business should consult a member of our staff or other qualified professional.