

# University of San Diego

## Office of Professional and Continuing Studies

### Application for Programs



Please use this application if you wish to apply to the University of San Diego's Open Campus or other programs.

1. All applications must be accompanied by a \$100.00 application fee.
2. Required credentials:
  - A. Official transcripts of any attempted college work.
  - B. Official final high school transcript or proof of high school graduation or equivalent.
3. Financial aid and university housing are NOT available to open campus students.
4. International students with F-1 visa status are eligible for open campus if they are enrolled full-time at another institution and have maintained good immigration standing. A letter from your immigration advisor supporting part-time enrollment at USD must be submitted with your application including copies of your current Form I-20, passport page, visa page and I-94 card (front and back). International students with visa types other than F-1 may be eligible to apply and must consult with the International Admissions Counselor.
5. Open Campus enrollment is limited to a maximum of six courses per semester, with a cumulative total of eighteen semester units maximum.
6. All semester admissions deadlines apply in the case of Open Campus. Those enrolled in Open Campus attend class with degree-seeking students and participate in the same course activities and requirements.
7. Please check transferability requirements of your home institution if you plan to transfer credits earned through USD's open campus.

# Professional and Continuing Studies Application Form



Date:

## Personal Information

Last Name   Female  
 First Name   Male  
 Middle Name

University of San Diego  
 5998 Alcalá Park  
 San Diego, CA  
 USA  
 92110  
 Phone: 619-260-4585  
 Fax: 619-260-5988  
 www.sandiego.edu/ce

## Mailing Address

Street   
 City   
 State   
 Zip/Postal Code:

## Permanent Address

Street   
 City   
 State   
 Zip/Postal Code:

Home Phone:   
 Cell Phone:   
 Email

SS Number:   
 D.O.B (M/D/Y)   
 Country of Citizenship

## University of San Diego Program Selection

I am applying for entrance in:  Fall  Spring  Summer  Intersession Year

I am interested in applying these courses to:

Grading Option

## Class Request:

Class Number	Subject/Department	CRN	UNITS	MEETING DAYS/ TIME
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Instructors Signature

Class Number	Subject/Department	CRN	UNITS	MEETING DAYS/ TIME
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Instructors Signature

Class Number	Subject/Department	CRN	UNITS	MEETING DAYS/ TIME
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Instructors Signature

Comments: (For Office Use Only)

**I previously applied to a University of San Diego program?**

Yes  No

**If yes, which:**

- Doctorate                       Credential  
 Graduate                             Highschool  
 Baccalaureate

**If yes, please specify the program name:**

**If yes, what semester and year?**

## International Applicants and Permanent Residents

**Permanent residents please complete section A. International applicants please complete section B.**

**A. I am a permanent resident (Non-US Citizen, non visa)** Alien Registration Number

Country of Citizenship  Native Language

How long have you been in the US

**B. Current visa status**

I require a Student Visa (F-1)     I require an Exchange-Visitor Visa (J-1)    Other

Country of Citizenship  Native Language

Country of Birth  TOEFL Score  Date you presented the TOEFL

Country of Permanent Legal Residency

*Please Note: in order to maintain status, open campus students are required to enroll in 8 units.*

## Academic Information

**Current Education Level:**

- Doctorate                       Baccalaureate  
 Graduate                         Highschool  
 Credential

Please indicate the year you graduated:

List in chronological order all colleges/universities from which you hold a degree; where you have taken undergraduate courses; where you have taken any graduate courses (including extension courses). It is required to send transcripts in order for application to be processed. Completion of the admission file is responsibility of the applicant.

Name of Institution	State	Country	Attendance Dates	Major	Degree Awarded

## Additional Information

Please answer the following questions or upload a copy of your resume.

### Employment Record

All applicants should submit a resume describing the nature, scope and areas of responsibility of all work experience.

### Military Record

Branch	<input type="text"/>
Rank at Entry	<input type="text"/>
Rank at Separation	<input type="text"/>
If not separated, current rank	<input type="text"/>
Military Awards or Honors	<input type="text"/>

### Optional Statistical Information

This information will not be used in, or in any way affect, the admission decision. Your voluntary provision of this data is most appreciated. Colleges and universities are asked by many organizations, including federal government, accrediting associations, college guides, newspapers and our college guides, newspaper and our own college/university communities to describe the racial/ethnic backgrounds of our students and employees. Your responses to the following two questions will be used for statistical reporting purposes only.

### Ethnic Background (U.S. Citizens/Permanent Residents Only)

Please select one or more of the following groups or subgroups to describe yourself:

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White

Language spoken in the home	<input type="text"/>
Religious preference	<input type="text"/>

### Marital Status

<input type="checkbox"/> Single	<input type="checkbox"/> Married	<input type="checkbox"/> Divorced	<input type="checkbox"/> Widowed	Text Field	<input type="text"/>
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### Application Influence

Choose people, publications, or events which most influence you to apply to USD. (Indicate the specific event or item in the line provided)

1.	<input type="text"/>
2.	<input type="text"/>

## Statement Of Purpose

Please write a brief narrative describing yourself, your career goals and your understanding of Health Care Informatics. You may discuss influences on your intellectual development, educational and cultural opportunities (or lack of them) which have been available to you, and the ways in which these experiences have affected you. This should not be a recording of facts already listed on the application; it should give the Admissions Committee a better sense of who you are and why you are applying to the Health Care Informatics Certificate Program at the University of San Diego. If you are now in a graduate program at another university, please explain why you wish to leave. (Guideline: 500 words or less, please submit separately.)

## Terms and Conditions

Open Campus students must comply with all regulations regarding fees, refund and program changes available on the Open Campus website (<http://opencampus.sandiego.edu>). If you have questions, please call (619) 260-4585.

I understand that Open Campus limits me to enrolling in a maximum of eighteen (18) semester units. Open Campus does not imply in any way formal admission to the University of San Diego. I also understand that I must meet the full formal application requirements if I plan to pursue formal program study for a specific degree at USD in the future. I understand that University of San Diego Open Campus does not guarantee transfer of credits earned through this program.

I understand that Open Campus Students are not eligible for any form of USD financial aid.

I certify that the information on this application is true to the best of my knowledge. I have read all the instructions and limitations. I understand that refusal of admission or cancellation of registration will result from misrepresentation in any portion of this application form.

Sign or Initial

Date

Office of Profesional and Continuing Studies  
5998 Alcalá Park  
San Diego, California  
92110  
[opencampus@sandiego.edu](mailto:opencampus@sandiego.edu)

