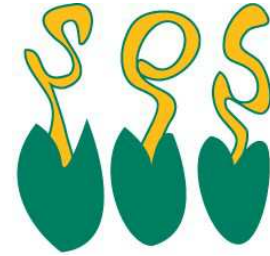


4-H SEEDS OF SERVICE MINI-GRANT FINAL REPORT FORM



Service learning projects funded through 4-H S.O.S. mini-grants must be completed and the final report form submitted to the state 4-H office no later than **August 15, 2002**. Please fill out the form completely, including evaluation results. Feel free to include pictures, news clippings, videos, reflection activities or anything else that would showcase your project.

Name of group:

County and/or district:

Youth coordinator:

Adult volunteer coordinator:

Extension contact:

Amount funded:

Participants:

Youth

Adults

White	Black	Hispanic	Am. Indian	Asian	Female	Male	TOTAL

Number of people from other groups/agencies/companies collaborating

Hours (total # of volunteers X # of hours)

Duration of project (start and end date of service)

Estimated monetary value of service (value of service, volunteer time, etc.)

Number of people benefiting from service

1. Briefly describe your 4-H S.O.S. service learning project, including the problem and the plan of action. What did you do? Where did you do it? Whom did you serve? What did you accomplish? How did you go about doing it? What were your service goals? What did the average youth volunteer give/do as service (example: built bird houses, planted flowers, tutor, etc)?

2. How were youth involved in the implementation of the service? Describe how youth and adults worked together to complete the project.

3. How did you incorporate reflection activities into your service experience? How did you critically examine your service efforts to discover what it meant to you, what you learned from it and how you can use that knowledge? Reflection activities include group discussions, journals, art projects, role playing and a wide variety of other things. For ideas, visit the reflection page on the 4-H S.O.S. website at www.utextension.utk.edu/4H/sos. Click on the "What is it?" button and then follow the links under "reflection."

4. What did your group learn from your 4-H S.O.S. project? State the learning objectives for the project. What did youth actually learn? Did the adult volunteers learn from service? If so, what? Please include direct quotes from participants.

5. How did you evaluate your project?

a. How did youth change in skills from before the project to after?

b. Please attach photos, graphs of products of service, youth writing, taped interviews, etc.

c. Attach a summary of the beneficiary survey, including direct quotes if available.

6. What support (other than financial) did you receive from your community or local organizations?

7. Did your 4-H S.O.S. project receive any newspaper, television, or radio coverage? If so, please describe. (Please provide copies if available.)

8. What obstacles did your group face? How did you overcome them and what did you learn through that process?

9. Where there any unexpected benefits from your service? If so, please describe.

10. Do you have any recommendations for next year?

11. Is there anything else about your project you would like to share?

Please complete and attach Appendix A, a summary of your budget for this project.

Return completed form to:

Lori Jean Mantooth, 4-H S.O.S

205 Morgan Hall, 2621 Morgan Circle

Knoxville, TN 37996-4510

(865)974-7322, fax (865)974-1624

Lmantoo1@utk.edu

Watch the 4-H S.O.S. website for updates on the program and for stories about 4-H service projects across the state! www.utextension.utk.edu/4H/sos

The Agricultural Extension Service offers its programs to all eligible persons regardless of race, color, age, national origin, sex, disability, religion or veteran status and is an Equal Opportunity Employer.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS.

The University of Tennessee Institute of Agriculture, U.S. Department of agriculture, and county governments cooperating in furtherance of Acts of May 8 and June 30, 1914. Agricultural Extension Service,

Charles L. Norman, Dean

APPENDIX A PROJECT BUDGET

AVAILABLE RESOURCES

A. 4-H S.O.S. mini-grant \$ _____

B. Funding from other sources \$ _____

Total funds available (A + B) \$ _____

ACTUAL EXPENDITURES

[illegible]

***** You MUST include receipts from expenditures from mini-grant funds.**