

**The University of Texas at San Antonio**

# **Intensive English Program**

**2011-2012**

- **Individual Study**

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## The Intensive English Program Calendar

### Application Calendar 2011-2012

*Dates are approximate and subject to change.*

*Please contact us for the exact deadlines at [eslservices@utsa.edu](mailto:eslservices@utsa.edu)*

#### **Spring 2011 14-week session** (21 hours of study per week)

- Overseas Applications due: **CLOSED FOR SPRING SEMESTER**
- Orientation: Begins January 3, 2011
- First Day of Class: January 10, 2011
- Last Day of Class: November 24, 2011

#### **Summer 2011 10-week session** (25 hours of study per week)

- Overseas Applications due: April 1, 2011 (**May close early if we fill all our seats**).
- Orientation: TBA
- First day of Class June 1, 2011
- Last Day of Class August 4, 2011

#### **Fall 2011 14-week session** (21 hours of study per week)

- Overseas Applications due: June 21, 2011 (**May close early if we fill all our seats**).
- Orientation: Begins TBA
- First Day of Class: August 2011
- Last Day of Class: November 2011
- **Exact dates to be determined at a later date.**

#### **Spring 2012 14-week session** (21 hours of study per week)

- Overseas Applications due: November
- Orientation: Begins TBA
- First Day of Class: TBA
- Last Day of Class: TBA
- **Exact dates to be determined at a later date.**

**NOTE: DATES OF ORENTATION ARE ESTIMATES. THEY ARE VERY LIKELY TO CHANGE SO PLEASE CHECK WITH US TO MAKE SURE WHAT THEY ARE!**

## Intensive English Program

### Office of ESL Services

#### Program Description:

Each semester's non-credit Intensive English Program is designed for those who would like to study English for academic purposes. This program is a rigorous English program for students who want to study academic English. Students may apply for more than one semester at a time. During the 14-week fall and spring semesters, classes are conducted 21 hours per week. During the 10-week summer semester, classes are conducted 25 hours per week. Instruction focuses on the areas of reading/vocabulary, writing/grammar, Oral Communication, and TOEFL preparation. Classes are small (approximately 13 students) and are conducted by experienced instructors who hold MA degrees in Teaching English as a Second Language. Students will receive evaluations of their progress at mid-term and at the end of the semester. These evaluations are based upon class participation, homework, quizzes, tests, reports, and effort. Attendance is mandatory for enrolled students, as per the University of Texas at San Antonio's and the Department of Homeland Security regulations.

#### **Requirements for the IEP are:**

- Must be 18 years old
- Must be a high school graduate
- Must submit a bank statement showing that you have at least \$8,895 to pay educational expenses per semester of study
- Must have a strong desire to learn English. Our program is a rigorous English for Academic Purposes program. We give lots of homework and students are in class at least 21 hours per week.

#### **Approximate Costs per Semester: (Prices are Subject to Change)**

<b>Program Costs:</b>		<b>University Fees: (Estimates)</b>	
Tuition	\$2,850.00	International Student Fee	\$50.00
Application fee	\$45.00	Student Services Fee	\$15.40
Testing	\$50.00	Athletics Fee	\$13.00
Textbooks	\$250.00	Automated Services Charge	\$100.00
Personal Expenses	\$800.00	University Center Fee	\$40.00
<b>Total</b>	<b>\$3,995.00</b>	Medical Services Fee	\$29.70
		University Publication Charge	\$5.00
<b>Field Trips (summer only)</b>	\$200.00	International Education Fee	\$2.00
<b>Summer Total</b>	<b>\$4,095.00</b>	Recreation Center Fee	\$120.00
		Library Resources Charge	\$14.00
<b>Medical Insurance:</b>		ID Card Charge	\$3.00
One Year	\$1,120.00	Teaching & Learning Center	\$5.00
One Semester	\$445.00	Energy Fee	\$35.00
Summer	\$310.00	Transport Fee	\$20.00
		Records Processing Fee	\$10.00
<b>Housing:</b>		<b>Total</b>	<b>\$462.10</b>
<i>Shared Apartments</i>			
One Year	\$2,650.00		
One Semester	\$1,152.00	<b>TOTAL TO STUDY</b>	
Summer	\$1,152.00	One Semester	\$8,895
		Two Semesters	\$17,790
Meal Plan		Three Semesters	\$26,685
One Semester	\$1,230.00		

## Intensive English Language Program Application

Please type or print clearly.

Semester of Application: **Please indicate which semester and year.**

**Spring 2011**  **Summer 2011**  **Fall 2011**  **Spring 2012**

### A. Personal Information

**Name** \_\_\_\_\_  
Last (family) First Middle

\_\_\_\_\_  
Country of Birth City of Birth Citizenship

\_\_\_\_\_  
Native language Date of Birth (month, day, year)

Gender: Male  Female

Social security number: \_\_\_\_\_

### Mailing Address:

\_\_\_\_\_  
Number & Street Apt. # City Province/State Country Zip Code

\_\_\_\_\_  
Phone Number Fax Number E-Mail Address

### Home Country Address:

\_\_\_\_\_  
Number & Street Apt. # City Province/State Country Zip Code

\_\_\_\_\_  
Phone Number Fax Number E-Mail Address

### United States Address:

\_\_\_\_\_  
Number & Street Apt. # City Province/State Country Zip Code

\_\_\_\_\_  
Phone Number Fax Number E-Mail Address

### Emergency Contact:

\_\_\_\_\_

Person's Name

Relationship to You

Phone/Fax Number

## B. Educational Information

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High School Name

Address

Graduation Date

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University

Address

Major

Graduation Date

Have you taken the TOEFL exam? YES \_\_\_\_\_ Score \_\_\_\_\_ NO \_\_\_\_\_

## C. Immigration Information

Are you an American citizen? YES \_\_\_\_\_ NO \_\_\_\_\_

Are you currently in the U.S. on a visa? YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, what type? \_\_\_\_\_

**You must provide a copy of your passport and your current visa if you are not requesting a Student Visa.** If you are currently attending (or have previously attended) a school in the U.S., what is the name and address of the school, which issued your I-20 or IAP -66?

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Name of School (in the United States)

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Address

City

State

Country

Zip Code

## D. Financial Guarantee

Enrollment in the Intensive English Program requires that you have sufficient funds to cover your educational and living expenses during your studies. All tuition and fees must be paid in full at registration with U.S. cash, bank draft, or traveler's checks.

**Applicant's Statement:** (Applicant's must sign this.)

I certify that I have sufficient funds available for tuition, fees, living expenses, and personal expenses while studying in the Intensive English Program at the University of Texas at San Antonio. I understand that payment in full for tuition and fees will be due at the time of registration. I certify that all the information that I am submitting is correct to the best of my knowledge.

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Applicant's Signature

Date

## E. Dependent's Information:

You must provide information about any dependents you plan on accompanying you while you are studying in the Intensive English program.

### 1. Spouse's Information

_____	_____	_____
Last (family)	First	Middle
_____	_____	_____
Country of Birth	Citizenship	
_____	_____	_____
Native language	Date of Birth (month, day, year)	
Gender:      Male                  Female		
Is your spouse an American citizen? YES _____ NO _____		
Is s/he currently in the U.S. on a visa? YES _____ NO _____		
If yes, what type? _____		

**You must provide a copy of your spouse's passport and current visa if you are not requesting a Student Visa.**

### 2. Child's Information

_____	_____	_____
Last (family)	First	Middle
_____	_____	_____
Country of Birth	Citizenship	
_____	_____	_____
Native language	Date of Birth (month, day, year)	
Gender:      Male                  Female		
Is your child an American citizen? YES _____ NO _____		
Is s/he currently in the U.S. on a visa? YES _____ NO _____		
If yes, what type? _____		

**You must provide a copy of your child's passport and current visa if you are not requesting a Student Visa.**

**Provide identical information on additional paper for each child that you need to accompany you.**

## Refunds for Withdrawals

Withdrawing is the formal discontinuance of a student's enrollment from the program and involves the student dropping all of the classes. Depending on the time of the withdrawal, a student may be entitled to a refund of some part of the tuition and fees. A student must have a social security number in order for a refund to be issued. No refunds are given for application deposits.

Refunds of tuition and fees paid by a sponsor, donor, or scholarship will be refunded to the source rather than directly to the student who has withdrawn.

**Students who are academically withdrawn for receiving a grade point average below a 3.0 or for excessive absences will not be issued a refund. Students must present refund request at the time of withdrawal. Refund requests after the last day for a refund will not be honored.**

Semester	Time of Withdrawing	Amount of Refund of Tuition and Returnable Fees
<b>Fall or Spring Semester</b>	Prior to the first day of class	90% of deposit
	During the first 5 class days	80% of applicable tuition and fees
	During the second 5 class days	70% of applicable tuition and fees
	During the third 5 class days	50% of applicable tuition and fees
	During the fourth 5 class days	25% of applicable tuition and fees
	After the fourth 5 class days	No refund
<b>Summer Semester</b>	Prior to the first class	90% of applicable tuition and fees
	During the first, second, or third class day	80% of applicable tuition and fees
	During the fourth, fifth, or sixth class day	50% of applicable tuition and fees
	After the sixth class day	No refund

### 2010-2011 CONFIRMATION OF FINANCIAL RESOURCES FOR F-1 VISA STUDENTS

*The University of Texas at San Antonio  
Office of International Programs  
One UTSA Circle, Main Bldg. 1.210  
San Antonio, Texas 78249*

#### ATTACH ORIGINAL BANK STATEMENT

(The original computerized report of transactions on the account. **Must be dated within the last 6 months.**) **IF PRINTED IN A LANGUAGE OTHER ENGLISH, A TRANSLATION MUST BE ATTACHED**

***By law all international students seeking the F-1 visa are required to show sufficient funds to cover expenses for their first year of study and for any dependents that will stay with them in the US. Barring unforeseen circumstances, these funds must also be available throughout the course of student's studies.***

***This form is required for the issuance of Form I-20 for students entering UTSA in the Summer 2010, Fall 2010, and Spring 2011 semester. This form is valid ONE YEAR from the date of your signature and the supporting documentation is valid ONE YEAR from its official date.***

***Please fill out this form completely and submit it with supporting documentation to the Admissions office unless otherwise requested by the Office of International Programs. All forms and supporting documents should be mailed as we do not accept faxed copies.***

***You may have more than one sponsor; however you must submit one Confirmation of Financial Resources form for EACH sponsor.***

### STUDENT INFORMATION (Please print):

LEVEL OF STUDY:

Intensive English Program (IEP)

NAME AS LISTED IN YOUR PASSPORT:

\_\_\_\_\_ (Family Name)

\_\_\_\_\_ (Given Name)

\_\_\_\_\_ (Middle Name)

DATE OF BIRTH (mm/dd/yyyy): \_\_\_\_\_

GENDER:  Male  Female

MARITAL STATUS:  Married  Single

WILL YOUR SPOUSE/CHILDREN ACCOMPANY YOU ON F-2 VISA?  Yes  No  
*(If yes, please refer to dependent information in section 3.)*

WOULD YOU LIKE TO RECEIVE YOUR DOCUMENTS BY EXPRESS COURIER (AT YOUR EXPENSE)?  Yes   
No  
*(If yes, please set up your shipment through EShipGlobal at <https://study.eshipglobal.com>)*

I certify that all the information provided on this form refers specifically to me and is true and correct.

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Date*

**Be sure to fill out the Confirmation of Financial Resources (CFR) below.**



**University of Texas at San Antonio**  
**Confirmation of Financial Resources (CFR) Form for F-1 Visa Students**

**\*\*\*This form is required for the preparation of a Form I-20 by the International Student Services at UTSA.\*\*\***

By law all international students seeking the F-1 visa are required to show sufficient funds to cover expenses for their first year of study and for any dependents that will stay with them in the U.S. Barring unforeseen circumstances, these funds must be available throughout the course of student's studies. In order to meet this requirement, all F-1 students must submit the following documents:

- 1) A CFR form signed by the student and sponsor(s): the form is valid for SIX month from the date of your signature.
  - a. If you have more than one sponsor, you must submit one CFR form for EACH sponsor.
  - b. This form must be submitted regardless of any type of funding you will receive.
- 2) Proof of financial support: The documents are valid for SIX month from its official date and must be in English.

**EESTIMATE OF EXPENSES**

The numbers listed below are estimates and are subject to change without notice. Living expenses are estimated based on shared on-campus housing including meals. Exact costs vary by student. Students entering the university in the Spring or Fall semester are required to provide financial support for two semesters. Students entering the university in the Summer semester are required to provide financial support for three semesters. All International Students are required to have health insurance. To learn more about health insurance, please go to our website:

<http://www.utsa.edu/intprograms>

<b>Spring 2011</b>	<b>IEP (1 Semester)</b>	<b>IEP (2 Semesters)</b>	<b>IEP (3 semesters)</b>	<b>Undergraduate</b>	<b>Graduate</b>
Tuition & Fees	\$3,466	\$6,932	\$10,398	\$13,562	\$16,346
Living Expenses	\$3,880	\$7,750	\$11,640	\$11,221	\$11,610
Other: health insurance, books, etc.	\$1,545	\$3,090	\$4,500	\$5,000	\$5,000
<b>TOTAL</b>	<b>\$8,891</b>	<b>\$17,772</b>	<b>\$26,673</b>	<b>\$30,172</b>	<b>32,956</b>

**DEPENDENTS**

If you are married and plan to bring your spouse and/or unmarried child(ren) under the age of 21 years with you on the F-2 visa, you must provide additional financial support for issuance of an F-2 dependent I-20 form. Add \$5,000 for your spouse and \$3,000 for EACH child for a year. You must also submit an "Application to request SEVIS F-2 Visa Certificate of Eligibility": <http://utsa.edu/intprograms/To%20apply%20F-2.pdf> Follow the instructions listed on the form and submit the form and supporting documentation with other required documents.

***STUDENT INFORMATION: Please print legibly.***

NAME AS LISTED IN YOUR PASSPORT:

\_\_\_\_\_ (Family/Sir name)\*If no last name, please state 'N/A'. (First name) \_\_\_\_\_ (Middle name)

STUDENT ID: @ \_\_\_\_\_

DATE OF BIRTH (mm/dd/yyyy): \_\_\_\_\_

FOREIGN ADDRESS (I-20 will be sent to this address. Please make sure it is accurate.):

\_\_\_\_\_  
 \_\_\_\_\_

Address where immigration documents should be sent (if it is different from the above foreign address):

\_\_\_\_\_

MARITAL STATUS: Married \_\_\_\_\_ Single \_\_\_\_\_ GENDER: Male \_\_\_\_\_ Female \_\_\_\_\_

LEVEL OF STUDY: Intensive English Program \_\_\_\_\_ Bachelors \_\_\_\_\_ Master's \_\_\_\_\_ Doctorate \_\_\_\_\_

THIS CFR FORM IS FOR: Semester \_\_\_\_\_ Year \_\_\_\_\_

If you are already in the U.S., INDICATE YOUR CURRENT VISA STATUS: \_\_\_\_\_

(Please attach a copy of your current visa documents)

WILL YOUR SPOUSE/CHILD(REN) ACCOMPANY YOU ON F-2 VISA? Yes \_\_\_\_\_ No \_\_\_\_\_

(If yes, please submit an "Application to request SEVIS F-2 Visa Certificate of Eligibility": <http://utsa.edu/intprograms/To%20apply%20F-2.pdf>)

MAIL DOCUMENT BY EXPRESS COURIER: Yes \_\_\_\_\_ No \_\_\_\_\_

(If yes, please set up your shipment through EshipGlobal at <https://study.eshipglobal.com>)

***FINANCIAL SUPPORT VERIFICATION: Check all that apply.***

**STATEMENT OF YOUR RESOURCES:** Indicate below the source of your funds.

**Personal and/or family savings:**

- Bank statements and bank letters: Financial statements or bank letters must be on official bank letterhead with the name of the account holder, account number, type of currency, final balance in the account, and the date of issue. All documentation not in English must be submitted along with a translation into English by a licensed translator.
- Investment Accounts: Funding sources must be able to be **easily withdrawn**. Types of acceptable funding sources include stocks, and investment accounts. Property and life insurance are not acceptable sources of funding.

**Government sponsor** (Attach signed copy of letter from agency certifying sponsorship including dates)

**UTSA Assistantship/ Fellowship/ Scholarship:** This includes Athletic Scholarships and also Teaching & Research Assistantships. Attach a copy of your departmental award letter stating amount and the duration of the scholarship.

**Loans:** Approval letter must be on official letterhead and state the amount of the loan.

***ENDORSEMENT***

**SPONSOR'S STATEMENT:**

This is to certify that I have read the information given by the applicant on the UTSA Confirmation of Financial Resources (CFR) Form, that it is true and accurate, and that the funds are available and will be provided as specified:

Sponsor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Sponsor's Name

(PRINT): \_\_\_\_\_

Relationship of Sponsor to the Student: \_\_\_\_\_

**FINANCIAL INSTITUTION'S STATEMENT:**

This is to certify that I have read the information given by the applicant on CFR form, that it is true and accurate, and that the funds are available:

Bank Official's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Bank Official's Name (PRINT): \_\_\_\_\_

Title: \_\_\_\_\_

Name and Address of

Bank: \_\_\_\_\_

**STUDENT'S STATEMENT:**

I certify that the above information provided is correct and complete and that I shall not require additional financial assistance from the University of Texas at San Antonio (UTSA). If any of the information changes prior to my enrollment at the UTSA, I will immediately notify UTSA International Student Services. I understand that making false or fraudulent statements within the *Confirmation of Financial Resources form and its attachments* may result in disciplinary action and that UTSA will not bear any financial responsibilities arising from these circumstances.

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***MAILING ADDRESS***

Please mail all appropriate financial documents to the following address:

The University of Texas at San Antonio  
**Office of International Programs - International Student Services**  
One UTSA Circle, Main Building 1.210  
San Antonio, TX 78249