Volunteer UWF! Time Sheet

Important:
- ✓ You must be registered in JasonQuest for your service hours to be recorded by Volunteer UWF!
- ✓ Visit http://uwf.edu/volunteer to register.
- ✓ Complete and return this form by **Monday of "dead" week** (the week prior to exam week) to receive service hour recognition on your transcript.
- ✓ You will only receive transcript recognition for semesters when you are a current student and you complete 20 or more service hours.

Please check <u>one</u> reason you are completing service hours

Service Learning or Field Study ☐ **(you are enrolled in a UWF course that requires service)**	**Volunteer** ☐ **(you are an individual who wants to give back to the community)**

Name: _____ **JasonQuest User Name:**_____

Service-Learning or Field Study Course #: _____** Instructor**_____

(**Only if hours completed are for a UWF Service-Learning Course requirement**)

Date	Time In	Time Out	Hours	Date	Time In	Time Out	Hours
Hours							
Total Hours							

Agency Name: _____

Supervisor's Name (type or print): _____ **Supervisor's phone:** _____

Supervisor's Signature: _____
As supervisor, I certify that this student has completed the hours recorded on this form

Student's Name (type or print):_____ **Student's phone:** _____

Student's Signature: _____ **Date:** _____
As a student, I certify that I have completed all hours recorded on this form.

Date	Time In	Time Out	Hours	Date	Time In	Time Out	Hours
		Hours					