

# Application Student Information



IES, The Institute for the International Education of Students, does not discriminate on the basis of sex, race, color, creed, sexual orientation, national origin, or ethnic origin. Inquiries regarding compliance with equal opportunity legislation may be directed to IES, 33 North LaSalle Street, 15th Floor, Chicago, Illinois 60602; telephone 312.944.1750, 800.995.2300; or to the Director of the Office for Civil Rights, Department of Education, Washington, D.C.

## IES Program Options

If you are applying to one of the centers below, please indicate program below, right (under *Program Information*).

### SEMESTER & ACADEMIC YEAR

**AMSTERDAM** UvA, Gerrit Rietveld, Amsterdam School of Music, or Pre-Law

**BEIJING** Language Intensive or Contemporary Issues

**BERLIN** Language & Area Studies or Metropolitan Studies

**BUENOS AIRES** Beginning/Intermediate, Advanced, or Advanced Honors

**DUBLIN ACADEMIC YEAR** Trinity, Irish General Studies, or DCU

**DUBLIN** (fall or spring terms only)  
DCU, Theater Performance, Irish General Studies, Peace & Conflict Studies, NCAD, Trinity, or UCD

**EUROPEAN UNION** (based in Freiburg, Germany)

**GRANADA** Intermediate or Advanced

**LONDON** Study London, Theater Studies, or Direct Enrollment: City, Courtauld, Queen Mary, SOAS, Slade, or UCL

**PARIS** Business & International Affairs or French Studies

**QUITO** Language & Area Studies or Direct Enrollment: USFQ

**ROME** Standard or RUFA

**SYDNEY** Macquarie University, UNSW, or University of Sydney

**TOKYO** Japanese Language or Japanese Society & Culture

**VIENNA** Language & Area Studies or Music

### SUMMER

**BARCELONA** Language & Area Studies or Intensive Internship

**DUBLIN** Irish General Studies, Internship, or Theater Performance

**LONDON** Internship or UK Today

**MELBOURNE** Courses or Internship

**ROME** Internship or Language & Area Studies

**SALAMANCA** Session 1 or Session 2

*Please fill out information completely and type or print in ink.*

## Permanent Contact Information (your home address)

Social Security Number: \_\_\_\_\_

Please use your complete name as it would appear on your passport. IES will use the information below to send you important information. Please inform us immediately of any changes, including email address changes.

☐ Mr. ☐ Ms.

last name

first name

middle initial

address

city

state

zip code

country

telephone

cell phone

primary email – IES communicates quite frequently by email. Be sure to list an email address you check regularly.

It is your responsibility to check this email address for important IES updates.

## Current School Information (your personal address at school)

address

city

state

zip code

country

telephone

can be reached at school until (mm/dd/yy)

home college or university

cumulative GPA on a 4.0 scale

standing at program start (fr., so., jr., sr.)

major 1

major 2

minor

other colleges attended (include dates)

## Program Information

Please write in where and indicate the term in which you would like to study abroad with IES. Include a program name only for those listed at the left (otherwise, leave blank).

**1st choice** city

program

☐ Summer 2008 ☐ Fall semester 2008 ☐ Spring semester 2009 ☐ Academic year 2008–09

☐ Calendar year 2009 (Feb–Nov) for Adelaide, Auckland, Buenos Aires, Christchurch, Melbourne, Quito, Santiago, and Sydney only

**2nd choice** city

program

☐ Summer 2008 ☐ Fall semester 2008 ☐ Spring semester 2009 ☐ Academic year 2008–09

☐ Calendar year 2009 (Feb–Nov) for Adelaide, Auckland, Buenos Aires, Christchurch, Melbourne, Quito, Santiago, and Sydney only

# Application Student Information (cont.)



## All Programs

Most IES programs offer both IES courses and courses at one or more local universities. If you currently plan to enroll\* in courses at a local university while on the IES program, please mark below.

- ☐ I intend to enroll ONLY in IES courses.
- ☐ I intend to enroll in courses at a local university:

name of university

\*Final course registration will take place after admission or upon arrival. This information is for IES planning purposes.

## How did you hear about IES?

(Please check all that apply.)

- ☐ Family Member
- ☐ Friend
- ☐ IES Alum/Ambassador
- ☐ IES Catalog
- ☐ IES Poster
- ☐ IES Representative
- ☐ IES Website ([www.IESabroad.org](http://www.IESabroad.org))
- ☐ Professor
- ☐ Search Engine
- ☐ Study Abroad Fair
- ☐ Study Abroad Office
- ☐ Study Abroad Publications
- ☐ [www.DiversityAbroad.com](http://www.DiversityAbroad.com)
- ☐ [www.GoAbroad.com](http://www.GoAbroad.com)
- ☐ [www.IIEPassport.org](http://www.IIEPassport.org)
- ☐ [www.StudyAbroad.com](http://www.StudyAbroad.com)
- ☐ [www.StudyAbroadLinks.com](http://www.StudyAbroadLinks.com)
- ☐ Other Website (please list below)

- ☐ I am applying to other programs in addition to IES. Please list:

## THE FOLLOWING IS OPTIONAL.

How would you describe yourself? (Select one or more)

- ☐ American Indian or Alaska Native
- ☐ Asian
- ☐ Black or African American
- ☐ Hispanic or Latino
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ White

Please fill out information completely and type or print in ink.

## Personal Information

name of applicant

home school

date of birth (mm/dd/yy)

age (you must be at least 18 years of age to participate in an IES program)

place of birth (city, state, country)

☐ U.S. Citizen ☐ Non-U.S. Citizen (please specify)

☐ U.S. Alien Resident #A-

Do you have a valid passport for the duration of the program and 6 months after the program ends?

☐ Yes country of issue passport # (if you are renewing your passport, the current passport number will change)

☐ Currently applying for a passport

## Courses

List the courses you are currently taking at your home school.

title	number	term
title	number	term
title	number	term
title	number	term
title	number	term
title	number	term

List any additional courses you plan to take before your proposed study abroad begins.

title	number	term
title	number	term
title	number	term
title	number	term
title	number	term
title	number	term

**Please note:** you may be required to submit an official transcript reflecting completed grades for the courses listed above.

## Apply for a Passport Now!

Because of recent changes in passport regulations, obtaining a new passport or renewing your current one can take several months after your application has been submitted. IES strongly encourages you to start your passport application immediately and pay an additional fee for expedited processing.

## Refund Policy

IES makes financial commitments on behalf of students well before the start of each IES program. Full refunds are not possible after the full payment due date. Partial refunds, less confirmation deposit, will only be considered in cases of serious illness or emergency in consultation with the IES Chicago Office. Please note that partial refunds on many programs are impossible.

## Disciplinary Information

The existence of a disciplinary record or current disciplinary sanctions does not preclude admission, but will be considered in the overall evaluation of the application. Your answer may be verified with your home school. Students currently on probation extending beyond the start date of the IES program will not be admitted.

Are you currently on disciplinary probation? ☐ Yes ☐ No

If yes, please attach a brief statement of explanation.

Does your probation extend past the start date of the IES program? ☐ Yes ☐ No

\_\_\_\_\_  
student signature

## IES School of Record Through the University of Minnesota

To ensure acceptance of IES credit, you should discuss your proposed program of study with the appropriate official at the college or university you expect to attend upon your return. If you attend an IES Member or Associate Member school (see the list on the inside front cover of the IES catalog or visit our website), you will probably receive IES credit directly but should check with your Study Abroad Office. If your school does not accept IES credit, you can work through the IES School of Record, the University of Minnesota, which will issue a transcript for your IES coursework. If you choose to have the University of Minnesota serve as the IES School of Record, you will receive additional forms to submit to IES. These require a \$375 service fee which will be reflected on the IES invoice. Applying for the IES School of Record through the University of Minnesota is a contract between you and the University of Minnesota. IES cannot be responsible for ensuring credit transfer and/or any decisions made by the University of Minnesota with regard to the School of Record transaction.

## Please Check the Correct Statement Below

- ☐ I intend to receive credit through the University of Minnesota. I understand that I will receive additional forms from IES to be completed and returned to IES along with a fee of \$375 which will be reflected on the IES invoice. I understand that I am fully responsible for completing this process and that if I fail to ensure receipt of the necessary forms or submit these forms by the deadline, I will not be eligible to receive credit through the University of Minnesota.
- ☐ I have checked with the appropriate official at my college or university, and my institution will accept credit from IES.

## Application Fee Payment

A non-refundable \$50 fee is required of all applicants.\*

Applications received after the published deadlines must also include an additional \$50 late fee.

- ☐ Please charge my credit card: ☐ Mastercard ☐ Visa (no other cards accepted)
- ☐ Check or money order for the application fee is enclosed.
- ☐ I have checked, and my school participates in the IES Direct Admission program.  
I do not have to pay a \$50 application fee.

\_\_\_\_\_  
credit card number expiration date (mm/yy)

\_\_\_\_\_  
card holder name

\_\_\_\_\_  
card holder address city state zip

\_\_\_\_\_  
card holder day telephone card holder evening telephone

\_\_\_\_\_  
card holder signature

\*If your school can directly admit you to an IES program, you **do not** need to submit an application fee.

Please check with your study abroad office to determine if your school can admit you directly. Students currently on probation extending beyond the start date of the IES program will not be admitted.