

International Student Application



Birth Date (Year/Month/Day)

Country of Birth

Country of Citizenship

I-20 ID Number (If Applicable)

Social Security Number (If Applicable)

Native Language

Mail application to:

**Berkeley College
International Division**
12 East 41 Street, 14th Floor
New York, NY 10017
United States of America

The \$50 (US) application fee and \$300 (US) tuition deposit* must accompany this form.

** If a student is denied admission or is unable to obtain a student visa, the tuition deposit will be refunded.*

Phone: 212-687-3730 • Fax: 212-986-7827
BerkeleyCollege.edu
international@BerkeleyCollege.edu

Personal Information

Name (Please print as it appears in your passport)

Family Name (CAPITALS) First Middle

Mailing Address (Please do not write a P.O. Box address. Express Mail will not deliver to a P.O. Box.)

Street

City Province

Country Postal Code

Phone Fax Email

Permanent Address (If different from above)

Street

City Province

Country Postal Code

Phone Fax Email

Is there any information about yourself which you think might be helpful and which you wish us to have in evaluating your qualifications for admission (honors, clubs, sports, employment, or other activities)?

Sex Male Female

Will there be any people accompanying you? Yes No

Marital Status Single Married

Will you need a dependent I-20? Yes No

If you are presently in the United States, do you have F1 Status? Yes No

If not, what kind of visa do you hold? _____ Will you require an I-20 for a ___ Change of Status? ___ Travel/F-1 visa?

If you are a transfer student, will you travel outside the U.S.A. prior to entering Berkeley? Yes No

"If yes, when will you travel and where should your acceptance packet be sent?" _____

Family Information

Father's Family Name (CAPITALS) First

Father's Address

Mother's Maiden Name (CAPITALS) First

Mother's Address

Family Information *Continued*

Father's Occupation	Title	Employer
Mother's Occupation	Title	Employer

If either or both parents are deceased, please indicate which: Mother Father

Do you have family or friends currently residing in the United States? Yes No

If yes, please list as local contact.

Contact Name	Relationship
Address	Telephone

How did you find out about Berkeley College?

Educational Information: List all secondary schools, colleges, or other institutions you have attended.

Secondary/Preparatory Schools	Full Address	Dates Attended	Date of Graduation & Degree Received
		From:	
		To:	
		From:	
		To:	
		From:	
		To:	

Universities/Colleges/Institutes	Full Address	Dates Attended	Date of Graduation & Degree Received <small>(if applicable)</small>
		From:	
		To:	
		From:	
		To:	
		From:	
		To:	

NOTE: All academic records MUST be submitted WITH this application. Authenticated originals or certified true copies are required. If the original documents are issued in a language other than English, a certified English translation must also be submitted.

English Language Proficiency

Have you attended an English Language School in the United States? Yes No

If yes, please indicate the NAME of the school and the PROGRAM LEVEL completed

Have you taken or will you take the TOEFL Exam? Yes No If yes, Date _____ Score _____

If other English Proficiency test was taken, please list: _____ Date _____ Score _____

(Official TOEFL Score Report must be sent to Berkeley College International Division. Our Institutional Code is 7081.)

Check Location Desired: **New York:** New York City Brooklyn* White Plains
New Jersey: Newark Paramus Woodbridge Woodland Park
Online: (formerly West Paterson)

*Pending Department of Homeland Security approval for F-1 student visa sponsorship.

Do you wish to enter Berkeley: Year _____ January April July September

Are you interested in Berkeley College residence facilities? Yes No

If yes, please see Berkeley College Facts for more information about your residence options. Residence facilities are available on the Newark and White Plains campuses.

Check curriculum desired

Bachelor of Business Administration Degree Programs (B.B.A.) New York Campuses 36 Months (12 Quarters)

- Accounting
- Business Administration - *Information Systems Management*
- Business Administration - *Management*
- Business Administration - *Marketing*
- Fashion Marketing & Management
- Financial Services
- General Business
- Health Services Management
- International Business

Bachelor of Science Degree Program (B.S.) New York and New Jersey Campuses

- Justice Studies - *Criminal Justice*

Bachelor of Science Degree Programs (B.S.) New Jersey Campuses 36 Months (12 Quarters)

- Accounting
- Business Administration
- Fashion Marketing & Management
- Financial Services
- Health Services Management
- Interior Design Management †
- International Business
- Management
- Management - *Entrepreneurship*
- Management - *Environmental Management*
- Management - *Human Resources*
- Management - *Nonprofit Management*
- Marketing

Associate's Degree Programs / 18 Months

- Business Administration - *Accounting*
- Business Administration - *Information Systems Management*
- Business Administration - *Management*
- Business Administration - *Marketing*
- Fashion Marketing & Management
- Financial Services
- Health Services Administration
- Health Services Administration - *Medical Insurance, Billing, and Coding*
- Interior Design †
- International Business A.S. Degree
- International Business A.A.S. Degree
- Justice Studies - *Criminal Justice*
- Paralegal Studies †

Non-Degree

- Study Abroad Full-time _____ Quarter(s)
- One or Two Classes

Do you wish to take the English as a Second Language program?
(*New York City*)

- Yes No

Would you like to apply for an International Scholarship?

- Yes No

If yes, you must complete the International Scholarship Application.

VERY IMPORTANT NOTE: This must be submitted with your initial application to the school.

† Not Offered Online

Not all programs are offered at all campuses

Financial Verification

Berkeley College is required by the United States Immigration and Naturalization Service to obtain verification of financial resources. Each international student must submit the following:

If you will be supported by your government or a sponsoring agency, please attach an official copy of your sponsorship award letter. This letter, in English, must indicate in detail which fees will be provided through the agency. Additional certification must be provided for any amount not covered by the agency.

If **you are self-supporting,** please attach a certified letter from your bank, in English, stating the amount of funds available to you. If you are applying for a Bachelor's or Associate's degree this letter must indicate that at least \$32,000 US dollars are available to cover tuition and living expenses while you are studying in the USA. The I-20 Form will be sent only to an accepted international student who has provided the required financial verification, and paid the \$50 application fee and \$300 tuition deposit.

If you apply for and receive an International Student Scholarship, your award will be deducted from your tuition expense and indicated on the I-20 Form. You must apply for the International Student Scholarship when submitting this application for admission. Please visit the following link: BerkeleyCollege.edu/FormsandPublications/forms/Scholarship_International.pdf

If your fees are to be paid by a parent or other sponsor, please have that person complete the following section and attach a certified statement from his/her bank.

Certificate of Guarantor

I understand the tuition, fees, and living costs of the student while attending Berkeley will amount to approximately \$32,000 (US dollars) per academic year, and I hereby agree to take full responsibility for these expenses.

Guarantor's Name

Address

Guarantor's Relationship to Student

Guarantor's Signature

Date

I certify that the information provided is correct and complete, that I am aware of the costs of the program at the College, that funds are available, and that my tuition and residence fees will be paid in full at the time of registration.

Applicant's Signature

Date

Certification

By my signing below I certify that the information contained in this application is true and complete, to the best of my knowledge, and I ask the Director of Admissions to process my application for admission to Berkeley College.

Applicant's Signature

Date

Credit Card Authorization

For your convenience, you may pay with your credit card. The \$50 (US) application fee, \$300 (US) tuition deposit, and \$400 (US) residence deposit (if applicable) will be billed to your credit card account upon receipt of this completed form.

I, _____
(please print name)

give Berkeley College permission to charge \$_____ against my

MasterCard VISA American Express credit card* to pay for tuition or fees on ____/____/____
(TODAY'S DATE)

*A photocopy of the front and back of credit card is needed for verification.

Credit Card Number:

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Expiration date: ____/____ *(Month/Year)* Security Code _____

Signature of Credit Card Holder

Please print name as it appears on card

Address of Credit Card Holder

Telephone number of Credit Card Holder

A yellow copy of the credit card transaction will be mailed to you.

Note: We will only accept US bank checks, credit cards, cash, or wire transfers.

FOR OFFICE USE ONLY

Signature of Berkeley Official