



New York State Department of Motor Vehicles
HOW TO APPLY FOR A NEW YORK:



Learner Permit

Driver License

Non-Driver ID Card

(Please see page 2 for Instructions)

TO GET A ↓	YOU MUST →	Fill Out MV-44	Bring Proof of Name (see ID-44)	Bring Proof of D.O.B. (see ID-44)	Pass Written Test	Pass Eye Test	ALSO Bring Your ↓	Additional Information
Learner permit for the first time Note: This also applies if your license or permit is expired more than 2 years	✓	✓	✓	✓	✓	✓	Social Security Card	New drivers receive a permit that can be valid for more than one year. Fee includes \$10.00 application fee, document processing fee and license fee—total will not be more than \$85.00.
Learner permit (if permit expired within 2 years.)	✓				✓	✓	Expired permit or proof of name (see ID-44)	Written test may be waived if you passed the last test within 2 years. If your permit expired more than 2 years ago, you must apply for a new permit. See above.
Higher class license or to add a license class Note: If applying for a CDL, see form MV-44.5	✓				✓ (except Class D to E)		Current license or proof of name (see ID-44)	You must obtain a learner permit and pass a skills test unless you are changing from a Class D to E. There is a \$40.00 skills test fee if you want a Class A, B, C or Non-CDL C (see page 2). An additional license amendment fee is charged if you upgrade to a higher class.
NYS license in exchange for an out-of-state license	✓	✓	✓	✓		✓	Social Security Card <u>and</u> out-of-state license	Both written test and road test may be waived if you hold an out-of-state license that is valid or that expired within the last 12 months. The out-of-state license must have been in effect for <u>six months</u> to qualify for a test waiver. The out-of-state license must be turned in to obtain a New York license.
Replacement of lost, mutilated or stolen license, permit, or non-driver ID card	✓	✓	✓				Old document (unless lost or stolen)	Fee is \$15.00 for a replacement license, \$15.00 for a replacement permit, \$13.00 for a replacement non-driver ID card (or \$11.50 if over 62 years old or SSI recipient). If your license or permit was stolen or destroyed as a result of a crime, bring the MV-78B form completed by the police agency or a letter from the police agency. Fee may be waived for a license, but not for a non-driver ID card.
Name change	✓		✓ (Proof of your new name)				Current photo license, permit, or non-driver ID card <u>or</u> proof of former name (see ID-44)	You must present an original US marriage or US divorce record or court-issued name change decree, <u>or</u> 6 points of ID in your new name. There is a \$10 document processing fee.
Senior License (Change from DJ or MJ to D or M license)	✓						Current license <u>or</u> proof of name (see ID-44)	If you are 17 years old, bring in your Driver Education Certificate of Completion (MV-285). There is a \$5 processing fee.
License/ID Card renewal in-person	✓ (if you do not have your MV-2 renewal letter)					✓ License Only	Current license/ID Card <u>or</u> proof of name (see ID-44) Social Security Card (ID Card Only)	If your license/ID Card expired more than 2 years ago, you must apply for a new learner permit/ID Card. If renewing a CDL, see form MV-44.5.
Non-driver ID card and <u>you never had</u> a license or permit, or your license or permit expired over 2 years ago	✓	✓	✓				Social Security Card	If you are not yet 16 years old, your parent or guardian must complete the CONSENT SECTION on page 2 of the MV-44.
Non-driver ID card and you have a license or permit (current or expired within 2 years)	✓						License or permit <u>or</u> proof of name (see ID-44)	Exact fee will be determined when you receive the ID card. Average fees are \$14.00 for 4 years, and \$18.00 for 8 years. If you are 62 years of age or older, or an SSI recipient, a ten-year card costs \$11.50.

INSTRUCTIONS

WHERE TO GET FORMS

The MV-44 (*Application for Driver License or Non-Driver ID Card*), the ID-44 (*Proofs of Identity - list of acceptable proofs of name and date of birth*), and the MV-44.5 (*Federal Requirements for Commercial Driver License Applicants*) are available at any Motor Vehicles office and at the DMV Internet office (www.nysdmv.com).

EYE TEST REQUIREMENT

Eye tests may be taken at any Motor Vehicles office OR you may bring in Form MV-619 (*Eye Test Report*) completed by a medical doctor, physician's assistant, registered nurse, optometrist or optician based on an eye exam you have had within the last 6 or 12 months, as indicated on the MV-619 by the examiner.

MINIMUM AGE FOR APPLICATION

You must be at least 16 years old when you complete a driver license application. Parental consent is required if you are under 18, unless you are 17 years old and have a Driver Education Certificate of Completion (*MV-285*). A Non-Driver ID Card is available if you are under 16, with parental consent.

PAYMENT OF FEES

Please make any checks or money orders payable to "Commissioner of Motor Vehicles". Cash and major credit cards are also accepted at any Motor Vehicles office.

REQUIREMENT TO SHOW SOCIAL SECURITY CARD

You must show your Social Security Card the first time you apply for a NYS permit, driver license or ID card, when you renew your ID card, or if your permit, license or ID card is expired more than two years (*and also, if DMV has no record of your social security number*). If you are ineligible for a Social Security Card, you must present a letter from the Social Security Administration (SSA) issued within 30 days of your application to DMV, confirming your ineligibility. You must also show the INS documentation that the SSA used to determine that you are not eligible.

HOW TO REGISTER TO VOTE OR CHANGE ADDRESS WITH THE BOARD OF ELECTIONS

You can register to vote, or change your address with the Board of Elections, by completing the Voter Registration Application at the same time you are completing the MV-44 (*Application for Driver License or Non-Driver ID Card*) OR the MV-2 License or Non-Driver ID Renewal Letter. The Voter Registration Application is part of the DMV forms. We will forward the application directly to the Board of Elections. If you aren't completing a license or non-driver ID card activity with DMV, you can complete a New York State Voter Registration Application Form (*NVRA-04*) and mail it to the Board of Elections yourself. These forms are available at any Motor Vehicles office.

HOW TO ENROLL IN THE ORGAN AND TISSUE DONOR REGISTRY WITH THE NYS HEALTH DEPARTMENT

If you are completing the MV-44 (*Application for Driver License or Non-Driver ID Card*), just check the box in the "New York State Organ and Tissue Donor Registry Box" section. By checking the box, you are authorizing DMV to send your name and other identifying information to the NYS Health Department for inclusion in its Organ/Tissue Registry. You are also authorizing the NYS Health Department to allow access to Registry information ONLY to federally regulated procurement organizations and NYS licensed tissue banks and hospitals. The NYS Health Department will send you more information about this lifesaving program. You can also enroll at renewal time by checking the box at the bottom of the MV-2 (*License or Non-Driver ID Renewal Letter*).

If you already have a license, learner permit, or Non-Driver ID card, you can still enroll in the Organ and Tissue Donor Registry by completing the MV-44 (*Application for Driver License or Non-Driver ID Card*). DMV will forward your information to the NYS Health Department so they can include you in the Registry. You can also get an application to enroll in the Registry by visiting the NYS Health Department web site (www.health.state.ny.us).

NON-CDL CLASS C LICENSE

Effective July 26, 2005, a Class D license is valid to operate vehicles for which a non-CDL C license was previously required. Applicants for an original non-CDL C will receive a Class D license; however, applicants seeking Farm (F or G) or Tow Truck (W) endorsements will continue to receive non-CDL C licenses until programming changes are completed.