



**Form deadline is the 5th of each month, for changes to the following month's pass.**

## BMC Employee Discounted Monthly MBTA Pass Payroll Deduction Authorization Form

To be eligible, you must be a BMC employee scheduled to work 24 hours or more; or be a House Officer. Discounted, pre-taxed MBTA passes are available through payroll deduction only.

Please put a check next to the type of pass desired below.

Deductions will be made in the first 3 paychecks of the month for the following month's pass.

To newly enroll, change or to cancel; forms must be received in the payroll office by the 5th of each month for the following month's pass.

Check One:

New Enrollment

Change Pass Type

Cancel Pass

PASS TYPE	CHECK ONE	EMPLOYEE MONTHLY 35 % DISCOUNTED RATE	PAYROLL CODE
LOCAL BUS		31.20	4160
LINK PASS		45.50	4162
INNER EXPRESS BUS		71.50	4176
OUTER EXPRESS BUS		104.00	4177
ZONE 1A Commuter Rail		45.50	4179
ZONE 1 Commuter Rail		112.45	4164
ZONE 2 Commuter Rail		122.85	4165
ZONE 3 Commuter Rail		137.80	4166
ZONE 4 Commuter Rail		148.20	4167
ZONE 5 Commuter Rail		163.80	4168
ZONE 6 Commuter Rail		178.75	4169
ZONE 7 Commuter Rail		189.15	4170
ZONE 8 Commuter Rail		204.10	4171
ZONE 9 Commuter Rail		213.85	4172
ZONE 9 Interzone		130.65	4182
COMMUTER BOAT		170.30	4173
SENIOR/T.A.P.		18.20	4175

I hereby authorize payroll to deduct, change or cancel deductions for an MBTA pass. New LINK and BUS cards are distributed at the end of each month, as a convenience only, for usage on the 1st of the following month. If cards are used before the 1st of the following month, it will result in an early usage charge for an additional whole month's usage.

Employee Name \_\_\_\_\_ Employee # \_\_\_\_\_

Please Print

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Return This Form to: BMC Payroll Office, 85 E. Concord St., Room 2212  
Fax to: (617) 414-1617

Date Processed: \_\_\_\_\_ *Revised*  
5/1/2012