



**2011-2012**  
**Finance Charge Appeal**  
(for appeals related to the  
Financial Aid Office only)

**PURPOSE**

This form is used to appeal finance charges already posted to your student account caused by an error or delay beyond standard processing time by the Financial Aid Office. Finance charges due to an error by another office should be discussed with that office.  
**The Financial Aid Office is not responsible for errors or delays caused by outside organizations (i.e. government or lending agencies).**

**BASIC INFORMATION**

Student Name \_\_\_\_\_ Biola ID# \_\_\_\_\_

Please specify the amount of finance charges that you are appealing: \$

**REASON FOR APPEAL**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE: All decisions are FINAL.**

**SIGNATURE**

 **PLEASE SIGN AND RETURN THIS COMPLETED FORM TO THE FINANCIAL AID OFFICE.** Failure to do this will delay your financial aid process. Unsigned and incomplete forms will be returned unprocessed.

**I verify that the information on this form is true and complete.**

Biola Student's Signature \_\_\_\_\_ (Required of all applicants) Date \_\_\_\_\_

FINANCIAL AID OFFICE ONLY	
Decision by: _____ \$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Comments: _____ _____ _____ _____
All Documents Received: _____	
Confirmed: _____	