

# Tour Guide Peer Evaluation Sheet

Guide Being Evaluated: \_\_\_\_\_

Number of Guests on Tour: \_\_\_\_\_

Evaluator's Name: \_\_\_\_\_

Date of Evaluation: \_\_\_\_\_

1. Did the guide introduce themselves when the tour started? \_\_\_\_\_

2. Where did the guide stop and talk about theme stop #1? \_\_\_\_\_

What did they do well? \_\_\_\_\_

\_\_\_\_\_

What could they do better? \_\_\_\_\_

\_\_\_\_\_

3. Where did the guide stop and talk about theme stop #2? \_\_\_\_\_

What did they do well? \_\_\_\_\_

\_\_\_\_\_

What could they do better? \_\_\_\_\_

\_\_\_\_\_

4. Where did the guide stop and talk about theme stop #3? \_\_\_\_\_

What did they do well? \_\_\_\_\_

\_\_\_\_\_

What could they do better? \_\_\_\_\_

\_\_\_\_\_

5. Where did the guide stop and talk about theme stop #4? \_\_\_\_\_

What did they do well? \_\_\_\_\_

\_\_\_\_\_

What could they do better? \_\_\_\_\_

\_\_\_\_\_

6. Where did the guide stop and talk about theme stop #5? \_\_\_\_\_

What did they do well? \_\_\_\_\_

\_\_\_\_\_

What could they do better? \_\_\_\_\_

7. Where did the guide stop and talk about theme stop #6? \_\_\_\_\_

What did they do well? \_\_\_\_\_

\_\_\_\_\_

What could they do better? \_\_\_\_\_

\_\_\_\_\_

8. Describe how the guide's attitude was during the tour: \_\_\_\_\_

\_\_\_\_\_

9. How closely did the Pathfinder follow the six stops/theme tour? \_\_\_\_\_

\_\_\_\_\_

10. How well did the Pathfinder interact with their guests? \_\_\_\_\_

\_\_\_\_\_

11. Did the Pathfinder use jargon that guests were not able to understand? \_\_\_\_\_

If yes, what? \_\_\_\_\_

12. Please rate the tour guide in the following areas: (1=needs a lot of improvement 2=needs some improvement 3=knows just the basics 4=knows a little bit more than the basics 5=knows the whole section in the handbook)

Campus Life: \_\_\_\_\_ Diversity: \_\_\_\_\_ Academic Colleges/Schools: \_\_\_\_\_

History: \_\_\_\_\_ Campus Services: \_\_\_\_\_ Cal Poly Pomona Facts/Statistics: \_\_\_\_\_

13. Overall, what did the guide do well? \_\_\_\_\_

\_\_\_\_\_

14. Overall, what can the guide do better? \_\_\_\_\_

\_\_\_\_\_

15. What did you learn from observing and evaluating this tour? \_\_\_\_\_

\_\_\_\_\_

16. Additional comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_