

Carnegie Mellon University

Office of International Education

5000 Forbes Ave, Warner Hall 3rd Floor, Pittsburgh, PA 15213

Phone: (412) 268-5231 • Email: ois@andrew.cmu.edu • Web: www.cmu.edu/oie

J-1 Exchange Visitor Data

Instructions: This form is to be completed by the J-1 Exchange Visitor and returned to the **department coordinator** for submission with a complete Department Request for J-1 Exchange Visitor Application. The J-1 Exchange Visitor should not send this form directly to OIE.

Every field is to be filled completely and accurately as every field is required for the form DS-2019.

Include a copy of the picture page of the passport for the visitor and all accompanying family member(s).

Name _____ / _____ / _____
Family/Last Given/First Middle

Date of Birth _____ Gender: Male ☐ Female ☐ Marital Status: Single ☐ Married ☐
MM / DD / YYYY

City of Birth _____ Country of Birth _____

Country of Citizenship _____ Country of **Legal** Permanent Residence _____

Highest level of education completed: Doctorate ☐ Masters ☐ Bachelors ☐ Other ☐ _____

Current level of education (if applicable): Doctorate ☐ Masters ☐ Bachelors ☐ Other ☐ _____

Most recent position/occupation or title in your **home** country _____

Name of Institution or Employer from above _____

Mailing address to which the DS-2019 will be sent:

Company/university/agency name _____

Street Address _____

City _____ State / Province _____ Country _____

Postal code _____ Phone number _____ Email _____

Are you currently in the U.S.? No ☐ Yes ☐ **If yes**, state your current visa status*: _____

*Submit copies of your current immigration documents (I-20, DS-2019)

Have you previously been in the U.S. as a J-1 Exchange Visitor? No ☐ Yes ☐

If yes (above), complete the following and submit a copy of **all** previous DS-2019 immigration documents.

Previous J-1 Program 1: Dates from _____ to _____

Purpose of visit (student, researcher, etc) _____

Visa Sponsor (host university, Fulbright, etc) _____

Previous J-1 Program 2: Dates from _____ to _____

Purpose of visit (student, researcher, etc) _____

Visa Sponsor (host university, Fulbright, etc) _____

Have you ever applied for a waiver of the two-year home residency requirement? No ☐ Yes ☐

If yes, have you received any official (USCIS, DOS) notification regarding this application? No ☐ Yes ☐

Required Financial Support:

Immigration regulations require proof of sufficient financial support for the entire duration of the visit prior to issuing a DS-2019 document. OIE requires a minimum of **\$22,308 per year (\$1,859 per month)** to support a single visiting scholar at CMU; an additional **\$7,872 per year (\$656 per month)** for an accompanying spouse and an additional **\$4,620 per year (\$385 per month)** for each accompanying child.

NOTE: Submit **original** financial documents (no web printouts, copies, faxes or scans). All supporting documents must 1) be in English, 2) clearly indicate the name of the account holder in English, 3) be dated less than 6 months old, and 4) preferably state amounts in U.S. dollar value. If receiving CMU department support, attach a copy of the offer/invitation letter. For institution, employer or home government support, submit original letters on official letterhead clearly detailing the time period to be covered and the total amount of support offered. If using personal funds, submit **original bank certificates**. If receiving family support, provide a letter from the sponsor stating the amount to be provided and original bank certificates.

Complete the following section only if family members will accompany you.
Include a copy of the picture page of the passport for each member.

Dependent 1

Name _____ / _____ / _____
Family / Last Name Given / First Name Middle

Date of Birth (mm/dd/yyyy) _____ Relationship to visitor (spouse, son, daughter) _____

City of Birth _____ Country of Birth _____

Country of Permanent Residence _____ Country of Citizenship _____

Dependent 2

Name _____ / _____ / _____
Family / Last Name Given / First Name Middle

Date of Birth (mm/dd/yyyy) _____ Relationship to visitor (son, daughter) _____

City of Birth _____ Country of Birth _____

Country of Permanent Residence _____ Country of Citizenship _____

Dependent 3

Name _____ / _____ / _____
Family / Last Name Given / First Name Middle

Date of Birth (mm/dd/yyyy) _____ Relationship to visitor (son, daughter) _____

City of Birth _____ Country of Birth _____

Country of Permanent Residence _____ Country of Citizenship _____

Dependent 4

Name _____ / _____ / _____
Family / Last Name Given / First Name Middle

Date of Birth (mm/dd/yyyy) _____ Relationship to visitor (son, daughter) _____

City of Birth _____ Country of Birth _____

Country of Permanent Residence _____ Country of Citizenship _____