



Upward Bound Program
Case Western Reserve University

Dear Teacher/Counselor:

One of your students has applied for admission to the **Case Western Reserve University Upward Bound Program** and requests that you complete the attached Upward Bound Recommendation Form on his/her behalf. We would greatly appreciate it if you would evaluate this candidate as objectively as possible. It is important that we have a thorough evaluation of the student's academic strengths and weaknesses.

Please mail the completed **UB Math Recommendation Form** to our office at 10900 Euclid Avenue, Yost Hall, Room 131, Cleveland, Ohio 44106-7045 or fax to (216) 368-1267. You may also return the **UB Recommendation Form** to the student in a sealed envelope to submit with his/her completed student application.

Should you have any questions or concerns, please feel free to contact the Upward Bound Staff at (216) 368-3750.

Sincerely,

Debra K. Gardenhire
Director

The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, and the Ohio Public Records Act in Ohio Revised Code 149.93, House Bill 104 are respectively federal and state laws providing for the review and disclosure of student educational records. The University and Outreach Program-TRiO-Upward Bound will not permit access to or the release of personally identifiable information contained in student educational records to any party without the written consent of the student, except as authorized by FERPA.

(See Reverse Side - Recommendation Letter)

**UPWARD BOUND PROGRAM
CASE WESTERN RESERVE UNIVERSITY**

**TEACHER/COUNSELOR RECOMMENDATION FORM
(MATH TEACHER)**

PART A:

Student's Name _____ School: _____

Teacher/Counselor: _____

How long have you known the student?

_____ less than 1 yr. _____ 1 yr. _____ 2 yrs _____ 3 yrs _____ 4 yrs.

What classes, if any has this student taken with you?

Please rate the student according to your observation or knowledge:

	Poor	Fair	Average	Good	Excellent	N/A
1. Attitude towards school work.	1	2	3	4	5	0
2. Intellectual ability/level of understanding	1	2	3	4	5	0
3. Ability to function effectively, follow rules, and accept consequences	1	2	3	4	5	0
4. Communication skills	1	2	3	4	5	0
5. Study skills/habits	1	2	3	4	5	0
6. Responsibility	1	2	3	4	5	0
7. Concern for other/interpersonal skills	1	2	3	4	5	0
8. Goals orientation	1	2	3	4	5	0
9. Academic ambition	1	2	3	4	5	0
10. Ability to perform pre-college work	1	2	3	4	5	0

PART B:

1. Does the student possess the academic ability to earn a college degree?
() Yes () No

Teacher/Counselor's Signature _____ Date: _____