



APPLICATION FOR READMISSION

STEP 1: Please read the following instructions/requirements

- This application must be used **ONLY** by students wishing to return to BCC after an absence of at least one semester.
- There is a standard \$10.00 non-refundable fee for all Readmission Applications. Please make payments by cash or money order in the **Bursar's Office**. ***NO PERSONAL CHECKS ACCEPTED***
- **Academic Planning:**
 - If you attended another college during your absence, you may be entitled to receive transfer credits.
 - If your overall grade point average (GPA) is below a 2.0, you **MUST** see the probation advisor for signature. The probation advisor is located in the Academic Success Center, Sage Hall, 2nd floor.
- **Residency Information:**
 - If you are returning to BCC after an absence of one year, you **MUST** prove New York City and New York State Residency to be eligible for in-state lower tuition. ***Please refer to the Residency Information available in the Registrar's Office or Website for a complete description on the terms and conditions.**
 - If you live in New York State, but not in the five boroughs of NYC you may qualify for resident tuition by submitting a Certificate of Residency. To obtain a **Certificate of Residency**, you may visit the County Clerk or Department of Finance of your home county. For further information, please contact the **Bursar's Office** located in Colston Hall (main lobby) or call (718) 289-5617.

STEP 2: Please complete the following portion and return to the Registrar's Office after payment is made

Student's Name: _____		EMPL ID#: _____
<div style="display: flex; justify-content: space-between;"><i>Last Name</i><i>First Name</i></div>		<div style="display: flex; justify-content: space-between;"><i>(CUNYfirst)</i></div>
Current Address: _____		National ID#: _____
<div style="display: flex; justify-content: space-between;"><i>Street Address</i><i>Apt. #</i></div>		<div style="display: flex; justify-content: space-between;"><i>XXX - XX - XXXX</i></div>
_____ <div style="display: flex; justify-content: space-between;"><i>City</i><i>State</i><i>Zip Code</i></div>		Telephone #: (____) _____
If you attended BCC under a different name, please indicate what it was: _____		Date of Birth: ____/____/____ <div style="text-align: center;"><i>MM/DD/YYYY</i></div>
If you prefer to use a non BCC e-mail to receive notifications, please indicate what it is: _____		
If you are accepted for Readmission to BCC, which:		
• semester do you wish to return? <input type="checkbox"/> Fall 20____ <input type="checkbox"/> Spring 20____ <input type="checkbox"/> Summer 20____		
• major do you wish to pursue? _____		
• degree do you wish to obtain? _____		
In your absence from BCC, did you receive a Bachelor's Degree from another institution? <input type="checkbox"/> Yes <input type="checkbox"/> No		
The above statements are true and complete to the best of my knowledge.		
Student's Signature: _____		Date: _____

↓ PLEASE DO NOT WRITE BELOW THIS LINE ↓

Probation Advisor: _____	Date: _____
<div style="text-align: center;"><i>Probation Advisor's Signature</i></div>	
Processed by: _____	Date: _____
<div style="text-align: center;"><i>Registrar Representative Signature</i></div>	