

Soil and Water Conservation District 2013 Summer Internships

Duration: 10-12 weeks, 40 hours per week

Locations available (may apply for more than one location):

- Knoxville, Iowa (Marion County)
- Oskaloosa, Iowa (Mahaska County)

Pay: \$9.00 - \$10.00 per hour (varies by location)

Qualifications: Open to any fulltime student in the agricultural, conservation or environmental field of study. Applicants must have completed a minimum of one year of college.

Students from the following fields of study are encouraged to apply:

- Environmental Science
- Environmental Studies
- Landscape Architecture
- Environmental Engineering
- Civil Engineering
- Conservation
- Geology
- Chemistry
- Ag Ed and Studies
- Ag Systems and Technology
- Agronomy

Duties: The Intern will assist the local Soil and Water Conservation District* and Division of Soil Conservation Mines and Minerals Bureau** with duties including, but not limited to:

- Working with local landowners and partners to develop interest in and commitment to implementation of conservation programs and activities
- Site visits and data collection to document Abandoned Mine Land sites
- Water quality monitoring through the collection of water quality samples
- Use of GPS and GIS training to document findings
- Assist field office staff with the development of conservation plans and implementation of conservation practices

Work environment: This position includes both office and field work. Successful candidates will work as part of a local team as well as independently, be able to traverse rough terrain on foot, spend time outdoors in the summer months, be able to work with the public including landowners and customers, use GPS/GIS tools, work in extreme temperature or inclement weather as required, work around large equipment, and complete work in a timely manner. **A valid drivers license is required.**

Reporting: The Intern will report to the District Conservationist on a day-to-day basis. In addition, progress reports will be filed with the Soil and Water Conservation District and Division of Soil Conservation. A background check of the student will be required.

The student intern is also expected to make a formal presentation at the end of their internship to report on their experience and work completed over the summer. The student is expected to coordinate the planning of this meeting and present findings to interested conservation partners.

Deadline to apply:

- Applications must be **received** (not postmarked) by **4:00 p.m., Friday, March 15, 2013.**

Application Process:

1. Request a copy of the SWCD Summer Intern Job Application by calling Pathfinders RC&D at 641-472-6177 or email info@pathfindersrcd.org or download at www.Pathfindersrcd.org
2. Mail or email the completed application (which includes application form, coverletter and resume) to:

*Summer Intern Position
Pathfinders RC&D
304 South Maple
Fairfield, IA 52556*

info@pathfindersrcd.org

**To learn more about the role of Soil and Water Conservation Districts in Iowa visit
<http://www.cdiowa.org/>*

***To learn more about Abandoned Mine Land sites in Iowa visit
<http://www.iowaagriculture.gov/minesAndMinerals/abandonedMinedLandReclamation.asp>*

For more information about a specific position, contact:

- Knoxville, Iowa (Marion County) – Jeff Matthias, District Conservationist, 641-842-3168, Ext. 3
- Oskaloosa, Iowa (Mahaska County) – Kevin Funni, District Conservationist, 641-673-3476, Ext. 3

SOIL AND WATER CONSERVATION DISTRICT SUMMER INTERN 2013 Application

Which locations are you applying for? Check all that apply.

Knoxville

Oskaloosa

APPLICANT INFORMATION					
LAST NAME		FIRST		MI	
STREET ADDRESS				APT/UNIT #	
CITY		STATE		ZIP	
PHONE		EMAIL			
Are you a citizen of the United States? <input type="checkbox"/> YES <input type="checkbox"/> NO					
If NO, are you authorized to work in the U.S. <input type="checkbox"/> YES <input type="checkbox"/> NO					
Have you ever been convicted of felony? <input type="checkbox"/> YES <input type="checkbox"/> NO					
If YES, explain:					
Do you have a current, valid drivers license? <input type="checkbox"/> YES <input type="checkbox"/> NO					
EDUCATION					
High School					
From		To		Did you graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO	
College					
From		To		Field of Study	
Other					
From		To		Address	
				Did you graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Degree					
PREVIOUS EMPLOYMENT / WORK EXPERIENCE					
Employer				Phone	
City, State				Supervisor	
Job Title					
Duties					
May we contact your previous supervisor for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO					
PREVIOUS EMPLOYMENT / WORK EXPERIENCE					
Employer				Phone	
City, State				Supervisor	
Job Title					
Duties					
May we contact your previous supervisor for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO					

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PREVIOUS EMPLOYMENT / WORK EXPERIENCE continued...			
Employer		Phone	
City, State		Supervisor	
Job Title			
Duties			
May we contact your previous supervisor for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO			
REFERENCES please list three references			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Relationship	
Address			
DISCLAIMER AND SIGNATURE			
I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.			
Signature		Date	

In addition to this application, create a 1-page COVER LETTER that briefly responds to the following information:

- How you found out about this internship opportunity
- Why you are interested in this internship opportunity
- What are your career goals
- Demonstration of your ability to complete work independently

Applications must be **RECEIVED** (not postmarked) **BY 4:00 p.m. on Friday, March 15**. Return completed application including*:

- Cover letter
- SWCD Summer Intern 2013 Application Form
- Resume

SWCD Summer Intern Position
c/o Pathfinders RC&D
304 South Maple
Fairfield, IA 52556
info@pathfindersrcd.org

**Do NOT include any additional materials with your application that is not specified above.*