

18th International Conference on Port and Ocean Engineering Under Arctic Conditions
Potsdam, New York, USA
CONFERENCE AND HOUSING REGISTRATION

REGISTRATION INFORMATION

Participants may pre-register by completing this form. Return by 2005-05-19 to receive the early registration discount and priority housing. Early registration is encouraged. You may either fax **(1-315-268-4494)** or mail your completed version of the front and back of this form to Eileen Winters, Clarkson University, Box 5710, Potsdam, NY 13699-5710. The conference website is <http://www.poac05.com>.

Participant Information

Last Name	First Name	MI	Title
Organization			
Address			
City	State/Province	Zip/Postal Code	
Country of Citizenship			
E-mail	Phone Number	Fax Number	

Conference Registration. Each registration fee includes the BBQ on Monday, and Banquet on Wednesday unless otherwise noted. Please check the appropriate boxes. *Students, please provide a copy of your Student ID and a letter from your Supervisor.*

Registration Type Please specify	Early Registration Received by 2005-05-19	Regular Registration After 2005-05-19	Total
Registration	<input type="checkbox"/> \$550	<input type="checkbox"/> \$675	
Student without Proceedings	<input type="checkbox"/> \$250	<input type="checkbox"/> \$375	
Additional copy of Proceedings	<input type="checkbox"/> \$150	<input type="checkbox"/> \$175	

Guest ticket(s) to Monday BBQ ___ @ \$15 each
Guest ticket(s) to Wednesday Banquet ___ @ \$40 each

Total Registration \$ _____

Please indicate your meal preference:

- Non-vegetarian meals preferred
- Vegetarian meals preferred
- Special dietary requirements (please list)

Guest meal preference (if applicable):

- Non-vegetarian meals preferred
- Vegetarian meals preferred
- Special dietary requirements (please list)

Banquet.

Choice of entrée (check one):

- chicken beef vegetarian

Guest entrée (if applicable):

- chicken beef vegetarian

Parking Information. Daily parking is available on-campus at no additional cost to the participants. It is recommended that participants park either behind or next to their dorm (if living on campus) or next to the Bertrand H. Snell Hall. A campus map can be found at: <http://www.clarkson.edu/campusmap/>.

On-Campus Housing. Requests should be received by 2005-06-10. To ensure your on-campus accommodation, reservations and payments should be made as soon as possible.

Housing on the campus of Clarkson University is available 2005-06-26 thru 2005-06-30 in dorm-style residences. The units feature two twin beds in each room and one bathroom per set of two rooms. A pillow, blanket and linen packet will be provided upon arrival. A linen packet includes sheets, pillowcase, washcloth and three towels. Ethernet connections are available in each bedroom. Please bring your own cable for your laptop connection.

Please plan to bring any other items you may need such as personal toiletries, alarm clock, travel iron, hangers, and long distance calling card. Although rooms are very comfortable, personal services such as wake-up calls, daily maid service, room service, and dry cleaning are not available. Each complex includes a lounge, recreation room, restroom facilities, vending machines, and a laundry room. *Single occupancy rooms are on a first come, first served basis.*

	Sat. 06-25	Sun. 06-26	Mon. 06-27	Tues. 06-28	Wed. 06-29	Thurs. 06-30	Additional Nights Specify dates
Single Occupancy							
Shared community Bathroom \$25/night	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Double Occupancy							
Shared community Bathroom \$20/night	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
							Total Housing \$ _____

Gender Information. Male Female

Suite-mates. When requesting to be placed with specific apartment suite-mates, please provide the names of the requested suite-mates when registering. Every effort will be made to fulfill suite-mate requests. If suite-mates are not chosen, each registrant will be assigned to an apartment with other suite-mates based on gender and other special requests.
Print Name(s) of Suite-mate(s) _____

Special Accommodations. Those with special needs should make their requests known in advance. Special needs are considered to be for those people who have disabling conditions, for which special accommodations will be required. Do you require special accommodations?
 Yes No

Please specify your needs:

Motel accommodations are also available. You should make your own reservations. Early reservations are strongly recommended. See the conference website at <http://www.poac05.com/accommodations.html> for information on hotels/motels/resorts nearby.

Please check here if you choose not to use on-campus housing.

Payment Method. Payments accepted **ONLY** by check or money order drawn on a US Bank or valid MasterCard or Visa credit card. (Confirmation of registration and on-campus housing will be sent as soon as payment is processed.)

Bank Draft (payable to Clarkson University) **Amount (Registration plus housing) \$** _____
 Credit Card, MasterCard, Visa or Discover only **Amount (Registration plus housing) \$** _____

Credit Card # _____ Card Expiration Date _____

Cardholder Name (please print) _____

Signature (required) _____

Cancellation Policy. To cancel your registration you must call Eileen Winters at 1-315-268-6446. Cancellations received prior to 2005-06-10 will be entitled to full refund minus \$25 handling charge. If you do not call to cancel your registration and do not attend the conference, your registration fee will be forfeited.