

Student Health Services

107 Eickhoff Hall

Phone: (609)771-2483 Fax: (609)637-5131 E-Mail: health@tcnj.edu

**MEDICAL PARKING REQUEST
(TO BE COMPLETED BY STUDENT)**

Name: _____ TCNJ ID#: _____

Telephone: (_____) _____ E-Mail: _____

Do you live on-campus? No _____ Yes _____ Freshman? No _____ Yes _____

CLOSER PARKING (not in Handicapped Parking Zones):

Submit this form and a letter, on office letterhead, signed by your personal healthcare provider, containing the following information:

- Diagnosis/nature of your disability
- Reason(s) why closer parking to classes/residence hall is needed
- The length of time closer parking is needed

**TCNJ cannot approve handicapped parking.*

- *Permanently disabled individuals: Application to the State of New Jersey Motor Vehicle Commission for handicapped plates/placards. For detailed information, go to www.state.nj.us/mvc/*
- *Temporarily disabled individuals: Application to the Ewing Township Police Department. Call 609-882-1313 for information.*

FRESHMAN RESIDENTIAL PARKING EXCEPTION:

Submit this form and the Medical Parking Application for Residential Freshman completed by your healthcare provider.

Subject to space availability, residential freshman who demonstrate a compelling medical need for personal transportation to attend frequent, scheduled medical or psychological appointments may qualify for a parking exception. Appointments must be scheduled at least weekly and not on an “as-needed” basis.

Submit requests to Student Health Services BEFORE bringing your vehicle to campus. All necessary documentation must accompany original request.

What are you requesting? Closer parking to classes/residence hall

Freshman Residential Parking Exception

Please provide a brief explanation of why you are requesting an exception to parking policy:

Attach “Medical Parking Application for Residential Freshman” (if requesting to bring personal vehicle to campus) or letter from personal healthcare provider if requesting “closer” parking. Requests are reviewed by the Director of Student Health Services, or designee, within 48 hours of receipt. Students will be notified of decision by telephone or e-mail.