

**HUNTERDON CENTRAL REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
MEETING HIGHLIGHTS
November 21, 2011**

The following agenda items from the November 21, 2011 Board Meeting were approved:

The regular and executive session minutes of the October 17, 2011 meeting were approved.

1. Finance and Insurance

- 1.1 MOVE that the financial reports of the Business Administrator/Board Secretary and the Treasurer of School Monies for the month ended September 30, 2011 be accepted and placed on file. The Board of Education, after review of the Board Secretary and Treasurer's monthly financial report and consultations with the Board Secretary, hereby certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b).
- 1.2 MOVE to approve District invoices presented for payment in the amount of \$5,381,893.24.
- 1.3 MOVE to approve the line account transfers.
- 1.4 MOVE to approve the following resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE HUNTERDON CENTRAL REGIONAL HIGH SCHOOL DISTRICT IN THE COUNTY OF HUNTERDON, NEW JERSEY, AUTHORIZING CERTAIN ACTIONS NECESSARY IN CONNECTION WITH THE SALE AND ISSUANCE OF NOT TO EXCEED \$15,350,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS AND AUTHORIZING THE APPROPRIATE OFFICIALS TO DO ALL ACTS AND THINGS DEEMED NECESSARY AND ADVISABLE IN CONNECTION WITH THE SALE, ISSUANCE AND DELIVERY OF SAID BONDS

WHEREAS, the Board of Education of the Hunterdon Central Regional High School District in the County of Hunterdon, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) issued \$15,538,000 aggregate principal amount of tax-exempt school bonds on March 10, 2004 (the "2004 School Bonds") to finance a voter-approved school facilities project; and

WHEREAS, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for the taxpayers of the School District through the issuance by the Board of Refunding School Bonds, Series 2011 (the "Refunding School Bonds") to refund, all or a portion of its callable outstanding 2004 School Bonds in the amount of \$13,988,000 maturing on September 15, 2014 through September 15, 2023, which callable outstanding 2004 School Bonds are prepayable at par on and after September 15, 2013 (the "Refundable Bonds"); and

WHEREAS, the Board, pursuant to a refunding school bond ordinance (the “Refunding Bond Ordinance”) introduced on first reading by resolution of the Board on October 17, 2011, authorized the issuance of the Refunding School Bonds for the purpose of refunding the Refunded Bonds; and

WHEREAS, the Board, pursuant to a resolution duly adopted by the Board on October 17, 2011, authorized the filing of an application with the Local Finance Board, in the Division of Local Government Services, New Jersey Department of Community Affairs (the “Local Finance Board”), in accordance with N.J.S.A. 18A:24-61 et seq., seeking the Local Finance Board’s consent to enact and adopt the Refunding Bond Ordinance and its endorsement to be placed thereon and to authorize the issuance of the Refunding School Bonds; and

WHEREAS, on November 9, 2011, the Local Finance Board considered and approved the Board’s application in connection with the issuance of the Refunding School Bonds and consented to the Board’s adoption and enactment of the Refunding Bond Ordinance; and

WHEREAS, on the date hereof, the Board has held a public hearing on the Refunding Bond Ordinance; and

WHEREAS, the Board has determined to issue and sell such Refunding School Bonds in accordance with the consent granted by the Local Finance Board; and

WHEREAS, the Board now desires to finally adopt the Refunding Bond Ordinance and to authorize certain actions in connection with the sale and issuance of the Refunding School Bonds.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE HUNTERDON CENTRAL REGIONAL HIGH SCHOOL DISTRICT IN THE COUNTY OF HUNTERDON, NEW JERSEY, AS FOLLOWS:

SECTION 1. The Refunding Bond Ordinance is hereby adopted and shall take effect immediately.

SECTION 2. The Refunding School Bonds are hereby authorized to be sold to, and the Board hereby appoints Janney Montgomery Scott, LLC to serve as the Underwriter (the “Underwriter”), upon the terms set forth herein and set forth in its proposal to the Board.

SECTION 3. There is hereby delegated to the Business Administrator/Board Secretary, subject to the limitations contained herein and in consultation with Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey, Bond Counsel to the Board (“Bond Counsel”) and Capital Financial Advisors, Inc., Mount Laurel, New Jersey (the “Financial Advisor”), the power with respect to the Refunding School Bonds to determine and carry out the following:

- a) the sale of the Refunding School Bonds at private sale, provided that the purchase price paid by the purchaser thereof shall not be less than ninety-five percent (95%) of the principal amount of the Refunding School Bonds so sold;
- b) the principal amount of Refunding School Bonds to be issued, provided that (i) such amount shall not exceed \$15,350,000, and (ii) such amount shall not exceed the amount

necessary to pay the costs of issuance associated with the Refunding School Bonds (to the extent not paid from available Board funds) and to fund the deposit to the escrow fund as set forth in the Escrow Deposit Agreement (as defined herein) in an amount that, when invested, with any available Board funds to be contributed to the Refunding, will be sufficient to provide for the timely payments required for the Refunded Bonds;

c) the maturity dates and the principal amount of each maturity or sinking fund redemption amount of the Refunding School Bonds, provided that no Refunding School Bonds refunding the Refunded Bonds shall mature later than September 15, 2023.

d) the interest payment dates and the interest rates on the Refunding School Bonds, provided that the true interest cost on the Refunding School Bonds shall produce a present value debt service savings of at least three percent (3%) of the principal amount of the Refunded Bonds;

e) the denomination or denominations of and the manner of numbering and lettering the Refunding School Bonds, provided that all Refunding School Bonds of like maturity shall be identical in all respects, except as to denominations, amounts, numbers and letters;

f) provisions for the sale or exchange of the Refunding School Bonds and for the delivery thereof;

g) the form of the Refunding School Bonds shall be substantially in the form set forth in Exhibit A attached hereto, with such additions, deletions and omissions as may be necessary for the Board to market the Refunding School Bonds in accordance with the requirements of The Depository Trust Company, New York, New York, ("DTC") and the Purchase Contract (as defined herein);

h) the direction for the application and investment of the proceeds of the Refunding School Bonds;

i) the terms of redemption of the Refunding School Bonds;

j) the application to Standard & Poor's with respect to a rating on for the Refunding School Bonds; and

k) any other provisions deemed advisable by the Business Administrator/Board Secretary not in conflict with the provisions hereof.

The Business Administrator/Board Secretary shall execute a certificate evidencing the determinations or other actions taken pursuant to the authority granted hereunder, and any such certificate shall be conclusive evidence of the actions or determinations of the Business Administrator/Board Secretary as to the matters stated therein.

SECTION 4. The President and Vice-President of the Board are hereby authorized and directed to execute by manual or facsimile signature the Refunding School Bonds in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Refunding School Bonds.

SECTION 5. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, is hereby authorized and directed to approve the Bond Purchase Contract (the “Purchase Contract”) for the Refunding School Bonds, to be dated the date of sale of such Refunding School Bonds and to be executed by the Underwriter. The President, Vice-President and Business Administrator/Board Secretary are hereby authorized and directed on behalf of the Board to execute and deliver said Purchase Contract.

SECTION 6. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, is hereby authorized to apply and qualify for the issuance of any policy of municipal bond insurance and to approve a Commitment for Municipal Bond Insurance (the “Commitment”) setting forth the terms and conditions (including premium charges) upon which a bond insurer proposes to issue its bond insurance policy covering the Refunding School Bonds. The Business Administrator/Board Secretary is hereby authorized on behalf of the Board to execute and deliver said Commitment.

SECTION 7. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, is hereby authorized and directed to approve the Escrow Deposit Agreement (the “Escrow Deposit Agreement”) with an escrow agent (the “Escrow Agent”) to be selected by the Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, with respect to the Refunded Bonds, to be dated the date of the closing on the Refunding School Bonds. The President and/or Vice-President of the Board are hereby authorized and directed to execute and deliver the Escrow Deposit Agreement in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Escrow Deposit Agreement. The Underwriter is hereby authorized to act as the agent and representative of the Board for the purpose of subscribing for the purchase of United States Treasury Securities – State and Local Government Series to be held by the Escrow Agent.

SECTION 8. The Business Administrator/Board Secretary is hereby authorized and directed to select a verification agent (the “Verification Agent”), if required, in consultation with Bond Counsel and the Financial Advisor, with respect to the Refunded Bonds. The Verification Agent shall prepare the verification report required to verify the sufficiency of the escrowed monies to refund the Refunded Bonds.

SECTION 9. It is hereby delegated to the Business Administrator/Board Secretary the authority to “deem final” (as defined under the Rule (as hereinafter defined)) a Preliminary Official Statement (the “Preliminary Official Statement”) and such official is hereby authorized and directed to execute and deliver a certificate to the Underwriter evidencing the same. The preparation and distribution by the Board, in consultation with Bond Counsel and the Financial Advisor, and counsel to the Underwriter, if any, of a Preliminary Official Statement for the Refunding School Bonds to be used in connection with the marketing of such Refunding School Bonds, is hereby approved and any previous actions undertaken by various representatives and officers of the Board with respect thereto are hereby ratified and confirmed. Upon the sale of the Refunding School Bonds to the Underwriter, the Preliminary Official Statement shall be so modified by the Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, to reflect the effect of the pricing of the Refunding School Bonds

and the Purchase Contract and any other revision not inconsistent with the substance thereof deemed necessary or advisable by Bond Counsel, and said Preliminary Official Statement as so modified shall constitute the final Official Statement (the "Official Statement"). The Business Administrator/Board Secretary is authorized and directed on behalf of the Board to execute and deliver said Official Statement.

SECTION 10. The Board hereby covenants and agrees that it will comply with and carry out all of the provisions of a Continuing Disclosure Certificate (the "Certificate") which will set forth the obligation of the Board to file budgetary, financial and operating data on an annual basis and notices of certain enumerated events deemed material in accordance with the provision of the Rule. The Business Administrator/Board Secretary is hereby authorized and directed to execute and deliver this Certificate evidencing the Board's undertaking with respect to the Rule. Notwithstanding the foregoing, failure of the Board to comply with the Certificate shall not be considered a default on the Refunding School Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance to cause the Board to comply with its obligations hereunder.

SECTION 11. The President, Vice-President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated by this resolution, the Purchase Contract, the Certificate, the Escrow Deposit Agreement and the Commitment, and for the authorization, sale and issuance of the Refunding School Bonds. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, as hereinabove provided, shall be conclusive and no further ratification or other action by the Board shall be required with respect thereto.

SECTION 12. The Board hereby covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on the Refunding School Bonds.

SECTION 13. All other resolutions adopted in connection with the Refunding School Bonds and inconsistent herewith are hereby rescinded to the extent of such inconsistency.

SECTION 14. This resolution shall take effect immediately.

EXHIBIT A

Payment of this obligation is secured under the provisions of the "New Jersey School Bond Reserve Act" in accordance with which an amount equal to 1% of the aggregate outstanding bonded indebtedness (but not to exceed the moneys available in the fund), of New Jersey counties, municipalities and school districts for school purposes as of September 15 of each year, is held within the State Fund for the Support of Free Public Schools as a school bond reserve pledged by law to secure payments of principal and interest due on such bonds in the event of the inability of the issuer to make payment.

**REGISTERED
NUMBER R-«number»**

**PRINCIPAL SUM
\$«sum»**

**UNITED STATES OF AMERICA
STATE OF NEW JERSEY
THE BOARD OF EDUCATION OF THE
HUNTERDON CENTRAL REGIONAL HIGH SCHOOL DISTRICT
IN THE COUNTY OF HUNTERDON**

REFUNDING SCHOOL BOND, SERIES 2011

<u>DATE OF ORIGINAL ISSUE</u>	<u>MATURITY DATE</u>	<u>RATE OF INTEREST PER ANNUM</u>	<u>CUSIP NUMBER</u>
_____	_____, «date»	«rate»%	«cusip»

THE BOARD OF EDUCATION OF THE HUNTERDON CENTRAL REGIONAL HIGH SCHOOL DISTRICT IN THE COUNTY OF HUNTERDON, NEW JERSEY (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, New York, New York ("DTC"), which will act as Securities Depository (the "Securities Depository"), on the MATURITY DATE specified above, the PRINCIPAL SUM, and to pay interest on such sum from the DATE OF ORIGINAL ISSUE of this Bond until it matures at the RATE OF INTEREST PER ANNUM specified above on _____ and semi-annually thereafter on the _____ day of _____ and _____ in each year until maturity. Principal of and interest on this Bond will be paid to the Securities Depository by the Board or its duly appointed paying agent and will be credited to the participants of DTC, as listed on the records of DTC, as of each _____ and _____ next preceding the date of such payments (the "Record Dates" for such payments).

This Bond is not transferable as to principal or interest except to an authorized nominee of DTC. DTC shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers.

[[The Bonds of this issue [maturing prior to _____] are [not] subject to redemption prior to their stated maturities.] The Bonds of this issue maturing on or after _____ are redeemable at the option of the Board in whole or in part on any date on or after _____ upon notice as required herein at one hundred percent (100%) of the principal amount being redeemed (the "Redemption Price"), plus accrued interest to the date fixed for redemption.

Notice of redemption ("Notice of Redemption") shall be given by mailing such notice at least thirty (30) days but not more than sixty (60) days before the date fixed for redemption by first class mail in a sealed envelope with postage prepaid to the registered owners of such Bonds at their respective addresses as they last appear on the

registration books kept for that purpose by the Board or a duly appointed Bond Registrar. So long as DTC (or any successor thereto) acts as Securities Depository for the Bonds, Notice of Redemption shall be sent to such Securities Depository and shall not be sent to the beneficial owners of the Bonds. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any Notice of Redemption shall not affect the validity of the redemption proceedings. If the Board determines to redeem a portion of the Bonds prior to maturity, such Bonds shall be selected by the Board; the Bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If Notice of Redemption has been given as provided herein, the Bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the Redemption Price, together with accrued interest to the date fixed for redemption. Interest shall cease to accrue on the Bonds after the date fixed for redemption.]

This Bond is one of an authorized issue of Bonds and is issued pursuant to: (i) title 18A of the New Jersey Statutes, as amended and supplemented; (ii) a refunding bond ordinance enacted and adopted by the Board on November 21, 2011; and (iii) a resolution adopted by the Board on November 21, 2011 (the "Authorization Proceedings"). The Local Finance Board, in the Division of Local Government Services, New Jersey Department of Community Affairs consented to the adoption and enactment of the Refunding Bond Ordinance for this Bond on November 9, 2011. The full faith and credit of the School District are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this Bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this Bond exist, have happened and have been performed and that the issue of Bonds of which this is one, together with all other indebtedness of the School District, is within every debt and other limit prescribed by such Constitution or statutes.

IN WITNESS WHEREOF, THE BOARD OF EDUCATION OF THE HUNTERDON CENTRAL REGIONAL HIGH SCHOOL DISTRICT IN THE COUNTY OF HUNTERDON, NEW JERSEY has caused this Bond to be executed in its name by the manual or facsimile signature of its President, its corporate seal to be hereunto imprinted or affixed, this Bond and the seal to be attested by the manual signature of its Business Administrator/Board Secretary, and this Bond to be dated the DATE OF ORIGINAL ISSUE as specified above.

THE BOARD OF EDUCATION OF THE
HUNTERDON CENTRAL REGIONAL HIGH
SCHOOL DISTRICT IN THE COUNTY OF
HUNTERDON, NEW JERSEY

(SEAL)

By: _____
BOARD PRESIDENT

ATTEST:

By: _____
Business Administrator/Board Secretary

1.5 MOVE to approve the following resolution:

WHEREAS, the Hunterdon Central Regional High School Board of Education engaged the firm of William M. Colantano, Jr., P.C., C.P.A., R.M.A., to conduct a yearly audit of the District's financial records; and

WHEREAS, the firm audited those records for the 2010-2011 school year;

NOW THEREFORE, BE IT RESOLVED, that the minutes reflect that the Hunterdon Central Regional High School Board of Education reviewed the 2010-2011 audit report, acknowledges that no audit recommendations were made, and adopts the corrective action plan prepared by the Business Administrator; and

BE IT FURTHER RESOLVED, that the Business Administrator be directed to file the necessary reports of this action to the State Department of Education.

Corrective Action Plan:

Audit Recommendations:

None

NOTE: Copies of the Synopsis of Audit were made available to members of the public.

1.5 MOVE to amend the 2011-2012 Federal Education Jobs Funds grant as follows:

<u>Original Amount</u>	<u>Revised Amount</u>
\$221,155	\$228,083

2. Curriculum and Instructional Technology

2.1 MOVE to approve early graduation for the following students:

#127212	Quarter 1 (November 2011)
#125177	Quarter 2 (January 2012)
#125294	Quarter 2 (January 2012)
#127179	Quarter 2 (January 2012)
#120024	Quarter 3 (April 2012)
#125048	Quarter 3 (April 2012)
#125114	Quarter 3 (April 2012)
#127121	Quarter 3 (April 2012)
#135094	Quarter 4 (June 2012)
#135105	Quarter 4 (June 2012)
#135254	Quarter 4 (June 2012)
#137256	Quarter 4 (June 2012)

2.2 MOVE to approve the 2011-2012 Nursing Services Plan.

- 2.3 MOVE to approve tuition and related transportation contract for the following regular education student during the 2011-2012 school year:

<u>ID #</u>	<u>School</u>	<u>Transportation</u>	<u>Estimated Tuition Cost</u>
155306	Franklin Township BOE	Yes	\$12,902.00

- 2.4 MOVE to approve out-of-district placements and related transportation contracts for the following special education students during the 2011/12 school year with related services as required in their individual education plan.

<u>ID #</u>	<u>School</u>	<u>Transportation</u>	<u>Estimated Tuition Cost</u>
145121	East Mountain School effective 10/28/11	Yes	\$59,164.20

- 2.5 MOVE to approve the Social Studies Department proposal to continue our Polish Exchange Program.

- 2.6 MOVE to approve the following list of updated curriculum:

- British Literature Curriculum Update
- Guide for Critical Issues in Literature
- Chinese 1, Unit 1, Unit 2
- Chinese 2, Unit 3, Unit 4
- ESL Curr Framework for 001, 002; ESL 003, 004
- ESL UbD 005, 006; ESL UbD 3-4; ESL UbD 5-6
- French 2, 4, 5
- French AP syllabus audit
- German 2, 3
- German 2012 AP final audit
- Modern German, Units 1, 2, 3, 4, 5, 6
- Latin, Levels 1, 2, 3, 4, 5
- Spanish Communicators 1 – Unit 1, Unit 2
- Spanish 1, 2, 3, 4, 5
- Spanish Heritage 1, Units 1, 2, 3, 4, 5, 6, 7, 8, 9
- Spanish Heritage 2, Units 1, 2, 3

4. Student Activities

- 4.1 MOVE to amend the 2011-2012 School Year Calendar to show that the school will be in session during February 17, 2012 – Contingency Snow Day #1 as a make up for the emergency closing on October 31, 2011.)
- 4.2 MOVE to approve a Ski & Snowboard Club 2012 Senior Ski Trip to Stowe, VT, on March 2-4, 2012, with all costs to be paid by students.

5. Buildings and Grounds/Supplies and Equipment

- 5.1 MOVE to approve the following change order for the partial roof replacement project:

<u>C/O</u>	<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
#1	Strober-Wright Roofing, Inc.	\$1,139	Skylight removal

5.2 MOVE to approve the following change order for the window/door replacement project:

<u>C/O</u>	<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
#1	Pottsgrove Glass Co., Inc.	(\$5,000)	Unused allowance

7. Transportation

7.1 MOVE to award Winter Athletic Trips Transportation Bid # 1203, pursuant to the bid specifications, as follows:

Bus Company	# of Trips	Total Dollar Value
James Hager, Jr., Inc.	71	\$17,800.00

One bid for Winter Athletic Trips was received on Thursday, November 3, 2011 at 11:00 a.m. from the following vendor: James Hager, Jr.

7.2 MOVE to rescind the Joint Transportation Agreement with South Hunterdon Regional High School Board of Education for the transportation of one school choice student to South Hunterdon.

8. Human Resources

8.1 MOVE to approve the retirements of the following staff members as recommended by the Acting Superintendent:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Cooper, Charles	Groundsperson	2/1/12
Papariello, Marcy	Operational Assistant to the Supervisors	1/1/12

8.2 MOVE to accept the resignations of the following staff members as recommended by the Acting Superintendent:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Flora, Maureen	Girls Assistant Ice Hockey Coach	12/1/11
Lindner, Steven	Track Assistant Coach – Winter	11/2/11
Peins, Dawn	Twilight Project Adventure Teacher	10/13/11
Roberts, Gary	Track Assistant Coach – Winter	11/2/11

8.3 MOVE to approve the following candidates for the positions, contractual salaries and starting dates indicated for the 2011-2012 school year as recommended by the Acting Superintendent:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>START DATE</u>
*Anderson, Stefanie	Student Technician - HCTV	\$9/hr.	11/7/11
*Bajak, Christina	Home Instructor	\$40/hr.	10/25/11

Batitsta, Karen	Interim Supervisor Of Science	\$103,631** (prorated)	11/1/12
*Collins, Kimberly	Home Instructor	\$40/hr.	11/7/11
Cybert, Troy	Substitute Teacher	\$100/day	11/22/11
*DiGiglio, Rebecca	Long-term - Substitute Teacher- English	\$150/day	11/14/11
Galiney, Lauren	Substitute Teacher	\$100/day	11/22/11
Imhoff, Audrey	Part-time Special Education Aide	\$13,221**(prorated)	11/14/11
Jankowski, Katherine	Substitute Teacher	\$100/day	11/22/11
*Kist, Melody	Substitute Bus Driver	\$20/hr.	10/14/11
Koop, Carol	Substitute Teacher	\$100/day	11/22/11
Lorme, Adrinne	Substitute Teacher	\$100/day	11/22/11
Matheny, Karen	Substitute Teacher	\$100/day	11/22/11
Mauldin, Teresa	Custodian – 1 st Shift (T- S)	\$31,910**	12/1/11
*Meaney, Robin	Twilight Health & PE Teacher	\$48.00/hr.**	11/14/11
Natalo-Lifton, Ariel	Substitute Teacher	\$100/day	11/22/11
Norkevich, John	Custodian – 2 nd Shift (M-F)	\$31,910**	12/1/11
Ross, John	Student Technician - HCTV	\$9/hr.	11/22/11
*Saunders, Corey	Student Technician - HCTV	\$9/hr.	11/7/11
Thaper, Sharad	Substitute Teacher	\$100/day	11/22/11
Washburn, Andrew	Custodian – 3 rd Shift (M-F)	\$31,910**	12/1/11
*Wright, Donna	Part-time Special Education Aide	\$13,221**(prorated)	11/7/11

MENTOR TEACHERS – 2011-2012 (Mentors are paid by their protégés.)

YEAR 1 TRADITIONAL ROUTE \$550	YEAR 1 ALTERNATE ROUTE \$1000
Collins, Kimberly Dailey, Samantha DeTample, Darrell (1/2) Flora, Maureen (1/2) Forck, Cynthia Janos, Patricia (1/2) Smoker, Matthew Twisler, Daniel Zwizanski, Robin	Benz, Barbara (1/2) DiLeonardo, Kathleen

STAFF FACILITATORS – 2011-2012 – (\$50/hr.)

Chronic, Sandra
Thompson, Matthew

Zywicki, Robert

STUDENT WORKERS – 2011-2012 (\$7.25/hr.)

Climpson, Justin

Egan, Lindsay

Hindle, Scott

*Interim approval given by Mrs. Steffner.

**Will be adjusted at the conclusion of contract negotiations.

- 8.4 MOVE to approve the following candidates for the Schedule C & D positions for the 2011-2012 school year as recommended by the Acting Superintendent:

SCHEDULE C:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>START DATE</u>
Loubet, Elissa	Musical Choreographer	\$3,140*	11/22/11
Zywicki, Robert	Mock Trial Advisor	\$4,186*	11/22/11

SCHEDULE D:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>START DATE</u>
Anthes, Joseph	Assistant Track Coach - Spring	\$6,541*	11/22/11
Bush, Jamee	Co-Assistant Girls Basketball Coach	\$3,794*	11/22/11
Semanchik, Kasandra	Assistant Fencing Coach (Volunteer)	unpaid	11/22/11

*Will be adjusted at the conclusion of contract negotiations.

- 8.5 MOVE to approve the following Professional Conferences for staff members for the 2011-2012 school year as recommended by the Acting Superintendent:

ATTENDEE	DATE OF MEETING	PROFESSIONAL DEVELOPMENT ACTIVITY	ESTIMATED COST
Anthes, Joseph	12/14/11	Grant Wiggins Understanding by Design workshop – Lambertville Inn.	\$275.00*
Augusta, John	12/8/11	The Center for Family Life Education Annual Conference	\$175.00
Berger, David	2/9 & 16/12	Teachers as Scholars Seminar: “What Does the Constitution Mean?” at TCNJ	\$40.00
Charwin, Richard	12/6 & 7/11	Advanced Dialectical Behavior Therapy Seminar – NYC	\$1,400.00
DeLisle, Jon	12/15 & 16/11	U.S. All Star Track & Field Coaching Clinic	\$85.00
Dennison, Keith	3/23 & 26/12	ASCD National Conference in Philadelphia	\$265.00
Dennison, Keith	12/14/11	Grant Wiggins Understanding by Design workshop – Lambertville Inn.	\$275.00*
Gibble, Stephen	3/29/12	Comparison of the American Revolution and the Civil War as both being “civil wars.”	\$50.00
Glowacki, Marita	2/24/12	Selecting Authentic Materials to Teach Vocabulary, Grammar and Elements of Culture	\$40.00
Janos, Patricia	12/2/11	New Jersey Council for the Social Studies	\$300.00
Kelley, Carol	12/13/11	New Jersey Leadership Summit – “The Transition to the Common Core State Standards: Leadership Best ‘Next’ Practices	\$10.81
Krov, Raymond	12/9/11	2011 Rutgers Governmental Accounting & Auditing Update Conference	\$200.00
Long, Jeremy	12/9/11	Workshop on student-created stories from a variety of	\$135.00

		cultures, genres, languages and levels.	
Lowry, Amanda	12/19/11	Co-Planning and Co-Teaching for Inclusive Education – Georgian Court University	\$38.75
Lubaszka, Ludwik	1/5/12	Conference on the use of cutting edge technology in the world language classroom	\$215.00
Norbom, Melissa	12/9/11	NJ Association of School Psychologists Winter Conference	\$90.00
Pisarra, William	12/14/11	Grant Wiggins Understanding by Design workshop – Lambertville Inn.	\$275.00*
Reilly, Heather	12/8/11	The Center for Family Life Education Annual Conference	\$175.00
Sigall, Marshall	11/29/11	Understanding the NJ Teacher Evaluation Pilot Program: Separating Myth from Fact – Readington Middle School	\$5.00
Urcinas, Barbara	1/24/12	Lawfully Managing Student Records – Princeton, NJ	\$299.00
Warren, Jared	12/15/11	U.S. All Star Track & Field Clinic	\$85.00
Bemis, Ann	12/2/2011	NJASL Conference, Long Branch, NJ	\$250.00
Ford, Emily	12/2/2011	NJASL Conference, Long Branch, NJ	\$250.00
Donhauser, Meg	12/2/2011	NJASL Conference, Long Branch, NJ	\$150.00
Stutzman, Cathy	12/2/2011	NJASL Conference, Long Branch, NJ	\$150.00
Zane, Marci	12/2/2011	NJASL Conference, Long Branch, NJ	\$220.00

*Funded by Grant funds.

- 8.6 MOVE to approve the following candidate for Field Internship/Student Teaching for the 2011-2012 school year as recommended by the Acting Superintendent:

<u>NAME</u>	<u>UNIVERSITY</u>	<u>DEPARTMENT</u>	<u>DATES</u>
Weiss, Rebecca	Rider University	Business Ed.	1/3/12-4/30/12

- 8.7 MOVE to approve maternity/unpaid family leave as per Article IX of the HCEA Contract for the following staff member as recommended by the Acting Superintendent:

<u>NAME</u>	<u>POSITION</u>	<u>DATES</u>
Cooke, Amy	Social Studies Teacher	Semester 2 (2011-12)
Huggins, Kelly	Health & PE Teacher	1 st day of Sem. 2 – 6/30/12
Wolf, Larissa	Mathematics Teacher	1/3/12 – End of Qtr. 3

- 8.8 MOVE to approve the staff members on the following list for the contracted rate of pay and project indicated as recommended by the Acting Superintendent:

<u>Last Name</u>	<u>First Name</u>	<u>Rate of Pay</u>	<u>Project Description</u>
Brink	Henry	\$145/day	Curriculum work and IEP review
Middleton	Nancy	\$145/day	Braille work for student for the 2011-2012 school year
Parise	Michael	\$145/day	ICS summer curriculum prep for Pre Algebra

Each year during the budget preparation process, money is allocated for specific curriculum development projects and training. By current contract, staff members are compensated at the rate of \$110 per day for training; \$145 per day for curriculum work and \$360.00 per day effective July 1, 2011.

- 8.9 MOVE to approve a sabbatical leave as per Article XXIV of the HCEA Contract contingent upon the award of the Fulbright Scholarship for the following staff member as recommended by the Acting Superintendent.

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Sweeney, Sharon	Social Studies	Spring 2013

- 8.10 MOVE to approve the following official for the 2011-2012 school year or until superseded by another resolution:

Homeless Liaison
Rick Charwin

The next regularly scheduled meeting of the Board of Education is December 19, 2011 at 7:00 p.m. in the IMC/Library.