



# Externship Student Self-Evaluation Form

All students participating in an Externship must submit a self-evaluation form to their faculty advisor at the conclusion of the externship. This form allows students the opportunity to reflect honestly about their performance during the externship, and affords your faculty advisor insight into your learning experience.

*Completion of this form is mandatory and must be submitted to your faculty advisor. Failure to do so will result in a delay in the issuance of a final grade.*

## STUDENT INFORMATION

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Externship Site: \_\_\_\_\_

City: \_\_\_\_\_

State/Zip: \_\_\_\_\_

Program:  AVE  GAD  MGD

SA Dates of Externship: \_\_\_\_\_

**Using your original learning contract, the goals, strategies, and please reflect on the following questions.**

1. Did your externship differ from your original expectations? If so, describe how.

2. Do you feel your actual performance was in line with your learning goals? Explain.

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3. List your primary work assignments during your externship. Reflect on how these related to your learning goals (as described in your learning contract).
4. Which goals do you feel you achieved? What factors contributed to, or hindered your achievement of your goals?
5. What skills did you use during your externship? Do you feel these improved? Did you learn new skills during your externship? Explain.
6. What skills do you feel you could still improve upon?
7. How has this externship affected your future career choice?



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8. What was the most rewarding experience? Explain why this was rewarding.

**Rate your performance below:**

- 5 = Strongly Agree
- 4 = Somewhat Agree
- 3 = Neither Agree or Disagree
- 2 = Somewhat Disagree
- 1 = Disagree
- N/A = Not applicable

ITEM	SCORE
I was able to apply my classroom knowledge to the workplace.	
I was accurate and thorough in my work.	
I used my time efficiently/effectively.	
I showed initiative and the ability to learn.	
I demonstrated critical thinking and problem-solving skills.	
I exhibited a positive attitude.	
I was able to make appropriate work related decisions.	
I produced quality work.	
I demonstrated awareness of my strengths.	
I demonstrated awareness of my weaknesses.	
I was able to work effectively with my peers and supervisor.	
I was able to work effectively with clients.	

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_