

Dear Eagle Marching Band Parents/Members:

As is tradition, we are assembling a Memory Book to provide a souvenir of the 2014 marching band season. This Memory Book is intended for ALL members of Eagle Marching Band. The book will consist of photos from our events throughout the season and fun ads honoring our wonderful band members.

All are invited to purchase an ad celebrating your child, friends, or section mates. Our band members look forward to seeing the fun ads created for them each year. Monies raised through the sale of these ads will pay for the production costs of the Memory Books, with all remaining funds raised going to the Band Department. Examples of previous years' ads are posted on the BPO website for reference.

**Every Marching Band member will receive one black and white copy of the Memory Book free.**

Additional copies may be purchased. Black and white copies are \$4 each, color copies are \$20 each. If you are purchasing a color book and want to opt out of receiving a black and white, you can do that too – it will not impact the price of your book(s). The books will be distributed in class on or after October 31<sup>st</sup>.

**If you would like to feature your child/friends in the picture gallery section with an ad, here are the instructions:**

- Choose ad size: Large Ad (7-1/2 x 4-3/8 in) = \$30.00 Small Ad (3 x 4-1/2 in) = \$15.00
- Create your ad on the template using picture(s) & text. **Your entire ad must fit inside the lines of the template. Any portion of the ad outside of the lines will be cut off.** You do not need to use up the entire space. Ads can be horizontal or vertical.
- Photos reprint the best, but a *great* B & W or color copy works as well. If you use a low-quality print, the pixel-ness will compound in the final print. Many also use Photoshop or other computer photo editing programs to create ads. All ads must be hard copy – no electronic submissions.
- Type or print a message to your child/friends in ink, marker, or digitally.
- Original ads will not be returned.
- Return your order form and ad to the BAND OFFICE with a check payable to EPHS by **Thursday, October 16<sup>th</sup>!** There will be a box to receive them by the Band Office door.
- If you miss the deadline, you will be able to order and pay for a book through the end of the quarter – it will cost \$20, and will arrive approximately a week later. Ads cannot be accepted after BoA without prior approval.
- The BPO's photo sharing site on Photobucket is a great source of photos to use when creating your ads. All photos can be downloaded or printed.
- Remember, if you have photos to share please upload them to our Photobucket account. There are instructions on the band webpage to help you.
- If you are using a picture of your child not already on the website, please do not upload that picture (to help eliminate duplicate pictures between ads and program pages).
- QUESTIONS? Contact Tracy Dungan ([tracydungan@yahoo.com](mailto:tracydungan@yahoo.com)).

# 2014 Eagle Band Memory Book & Ad Order Form

Fill this out completely – we use it to contact you with any questions!

Student's Name \_\_\_\_\_

Parent/Guardian's Name \_\_\_\_\_

Phone # \_\_\_\_\_ Student's Grade \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Instrument/Section \_\_\_\_\_

Large Ad (attach completed ad form)      1@\$30      \_\_\_\_\_

Small Ad (attach completed ad form)      1@\$15      \_\_\_\_\_

Color Memory Book      1@\$20      \_\_\_\_\_

Additional Black and White Books      1@\$4      \_\_\_\_\_

Opt Out of free Black and White Book (no cost change)      \_\_\_\_\_

- No order is needed for the 1 free B&W copy

Total      \_\_\_\_\_

(Make checks payable to EPHS)

Return to the Band Office by Thursday, October 16<sup>th</sup>, 2014. There will be a box near the door ready to receive them!