



# EMPLOYMENT APPLICATION FORM

**WESTS GROUP OF CLUBS**  
Western Suburbs League Club (Campbelltown) Ltd  
A.C.N. 000 841 958

In completing this application, please complete ALL sections and provide as much information as possible. This information is confidential and will be treated under our information protection policy.

Applicant Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Do you have the following certificates? It is expected that applicants have both RSA and RCG certificates when applying for employment.**

Yes       No      Responsible Service of Alcohol (RSA)      Expiry Date - \_\_\_\_\_

Yes       No      Responsible Conduct of Gambling (RCG)      Expiry Date - \_\_\_\_\_

Have you applied to any club within the Wests group of Clubs for employment in the past or been employed by this company?

No       Yes      Provide Details: \_\_\_\_\_  
\_\_\_\_\_

Are you a member of a Job Network? \_\_\_\_\_

Position applied for: \_\_\_\_\_

Area of Club Operation: \_\_\_\_\_

## PERSONAL DETAILS

SURNAME:		CHRISTIAN NAMES:	
MALE/FEMALE: M / F (please circle)			
ADDRESS:			
POSTCODE:			
PHONE: (H)	(M)	OTHER:	
DATE OF BIRTH:		LANGUAGES:	
ARE YOU AN AUSTRALIAN CITIZEN OR RESIDENT?			
DRIVERS LICENCE NO:		CAR? YES / NO (please circle)	
EMAIL ADDRESS:			

## EDUCATION/QUALIFICATIONS

Name/Location of Institute	Years	Subjects & Grades	Qualification Obtained
Please list any other courses taken:			

## CURRENT/PREVIOUS EMPLOYMENT

<b>PRESENT/LAST EMPLOYER NAME:</b>	
ADDRESS:	
COMMENCEMENT DATE:	CESSATION DATE:
POSITION HELD:	
DAILY DUTIES INCLUDED:	
REASON FOR LEAVING:	
SUPERVISOR / MANAGER:	PHONE:

<b>PREVIOUS EMPLOYER NAME:</b>	
ADDRESS:	
COMMENCEMENT DATE:	CESSATION DATE:
POSITION HELD:	
DAILY DUTIES INCLUDED:	
REASON FOR LEAVING:	
SUPERVISOR / MANAGER	PHONE:

<b>PREVIOUS EMPLOYER NAME:</b>	
ADDRESS:	
COMMENCEMENT DATE:	CESSATION DATE:
POSITION HELD:	
DAILY DUTIES INCLUDED:	
REASON FOR LEAVING:	
SUPERVISOR / MANAGER:	PHONE:

IS A COMPREHENSIVE RESUMÉ ATTACHED?

YES

NO

### EMPLOYMENT REFERENCES

Please provide the names of 3 referees who may be contacted regarding your past employment.

Name	Company	Position	Phone No:
1.			
2.			
3.			

Are you interested in permanent or casual employment? \_\_\_\_\_

Will this be your main or secondary job? \_\_\_\_\_

Please stipulate your availability:

**Monday** \_\_\_\_\_

**Tuesday** \_\_\_\_\_

**Wednesday** \_\_\_\_\_

**Thursday** \_\_\_\_\_

**Friday** \_\_\_\_\_

**Saturday** \_\_\_\_\_

**Sunday** \_\_\_\_\_

Are you prepared to undertake a pre-employment medical examination?

\_\_\_\_\_

Have you ever been discharged from employment?

\_\_\_\_\_

A police check is conducted on **EVERY** employee. Have you in the last 5 years been convicted of any offence other than minor traffic infringements? *Failure to disclose any criminal record will leave you liable for the termination of your employment AT ANY STAGE while working at any club within the Wests group of Clubs.*

\_\_\_\_\_

Do you have any objection to enquiries of your present employer regarding qualifications and character?

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West's group of Clubs is proactive in mitigating the possibility of money laundering and/or terrorism financing. Do you have any objection in having a police check completed?

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Do you have any objection to us seeking verification & additional information to any matter within this application?

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Are you prepared to undertake a Certificate III in Hospitality Operations?  
*(non mandatory if you are currently studying, though welcome to take this opportunity to further your hospitality skills)*

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We aim to employ people who have an excellent work ethic ie. Customer Service and Team focussed, genuine workers, honest, reliable and punctual. Are you this type of person?

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Are you related to a member of any Club within the group? If so, who?  
Do you have any relatives or friends currently employed at any of the clubs within the West's group of Clubs? If so, who?

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**PROBATION:**

I understand and accept that as a condition precedent to my obtaining the position applied for, I shall have to undergo a six month probationary period of employment.
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I hereby declare that all the information contained in this application is true and correct. I agree that the information may be verified by a third party and/or through previous reference checking with past employers. I understand that if I have provided misleading information or misled the Company by omitting information, I may have jeopardised my employment with Western Suburbs Leagues Club (Campbelltown) Ltd. & the West's group of Clubs.
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<b>APPLICANTS SIGNATURE:</b>	<b>DATE:</b>
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**Please note that only short listed applicants will be contacted.**