

RECOMMENDATION FORM: ACADEMIC

STUDENTS: A letter of recommendation from a recent university or community college instructor is required for application to Educational Foundations. Recommendations from high school or from a family member will not be accepted. After completing section 1, please give both pages to the person providing your recommendation and consider providing them with an envelope. Options for returning the letter and form are listed on page 2.

SECTION 1: TO BE COMPLETED BY APPLICANT

APPLICANT NAME: _____

This recommendation will become part of your admissions file. It will be used only for admissions considerations and will not be disclosed to any unauthorized individual without your consent. Under the federal law entitled the Family Educational Rights and Privacy Act of 1974 and the UO Student Record Policy, registered students are given the right to inspect their records, including letters of recommendation. Should you wish to waive your right of access to this recommendation, you may do so by checking the appropriate box below. All recommendations will be carefully considered.

I **waive** access to this recommendation. I **do not waive** access to this recommendation.

Signature: _____

Date: _____

SECTION 2: TO BE COMPLETED BY INSTRUCTOR AND RETURNED BEFORE FEBRUARY 1, 2016

Instructor name: _____

Relationship to applicant: _____

Institution: _____

The Educational Foundations (EdF) major is for undergraduates who are committed to social change. The purpose of the Educational Foundations (EdF) major is to prepare future professionals in education and related fields who are critical thinkers, well informed about theory and practice, and who possess the knowledge and skills that will enable them to be change agents in economically, racially, culturally, and linguistically diverse communities.

A recommendation letter from a supervisor who can speak to the applicant's commitment and experience in working with children is required for use in the process of determining admission. Applications without this recommendation form are not considered for admission.

As required by the Family Educational Rights and Privacy Act of 1974 and the University of Oregon Student Record Policy, a student may elect to waive or not to waive the privilege of viewing this recommendation form. If the student has indicated on page 1 that she/he has waived access to this recommendation, please place the completed form in a sealed envelope with your signature across the seal. You can then return the recommendation via one of the options listed on page 2.

1. Potential of the applicant (check one)

- Exceptional High Adequate Low No basis for judgment

2. Recommendation of this applicant for admission to the Educational Foundations major (check one)

- Strongly recommend Generally recommend Recommend with reservations Do not recommend

3. Applicant rating

Please use check marks to rate the applicant on the qualities below. This table identifies the abilities needed for success in the Educational Foundations major. The recommendations we find most useful expand on what skills, attitudes, and specific assignments that have produced the grades on the transcript and your numerical evaluation.

Ability/Characteristic	Exceptional	Good	Average	Poor	Not Observed
Intellectual potential					
Creativity and original thought					
Judgment and maturity					
Motivation and productivity					
Oral communication skills					
Written communication skills					
Initiative					
Response to criticism					
Personal accountability and integrity					
Open-mindedness					

4. Required recommendation letter

We are looking for students who enjoy the challenge of intensive learning and demonstrate an ability to think and write critically. Please attach a separate letter that describes specific examples of the applicant’s intellectual and academic potential, including any personal characteristics as demonstrated in your class.

SIGNATURE: _____ **DATE:** _____

Please return this form and your letter of recommendation in one of the following ways:

- Return directly to the student to include with their application. If the student waived their access to review your recommendation, please place in an envelope and seal and sign across the envelope seal.
- From the UO campus, return via campus mail or in person to Keri Baker 124 Lokey Education (EDST)
- Mail to: Keri Baker
5277 University of Oregon
Eugene, OR 97403-3556