

## 2016-2017 Verification Worksheet Dependent Student

Your 2015-2016 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. ***You and at least one parent must complete and sign this worksheet***, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

**PLEASE USE BLUE OR BLACK INK**

**A. Dependent Student's Information**

Student's Last Name \_\_\_\_\_ Student's First Name \_\_\_\_\_ Student's M.I. \_\_\_\_\_ Student's UH ID Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

**B. Dependent Student's Family Information**

List below the people in your parent(s)' household. Include:

- Yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s).
- If your parents are not married to each other and live together, answer the questions about both of them.
- Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2016, through June 30, 2017, or if the other children would be required to provide parental information if they were completing a FAFSA for 2016–2017. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2017.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2016 and June 30, 2017, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time in College
<i>(Example) Missy Jones</i>	<i>18</i>	<i>Sister</i>	<i>ABC University</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1.		<i>Self</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No
5.				<input type="checkbox"/> Yes <input type="checkbox"/> No
6.				<input type="checkbox"/> Yes <input type="checkbox"/> No
7.				<input type="checkbox"/> Yes <input type="checkbox"/> No

**C. Dependent Student's Income Information to Be Verified**

Check the box that applies (select only one):

- I have/will use the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2015 IRS income information into the student's FAFSA.
- I am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the school a **2015 IRS Tax Return Transcript**— no photocopies of the income tax return. *When the student's IRS tax return transcript is received, please submit with this verification worksheet. If you filed a foreign tax return with Puerto Rico, another U.S. Territory, or Freely Associated State, please attach a copy of that form. If you filed foreign taxes, please convert all amounts to U.S. Dollars.*

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

(Last Name, First Name)

- I **will not file** and not required to file a 2015 Federal U.S. Income Tax Return. **Note:** If any earned income was received in 2015, attach copies of all 2015 W-2 forms issued to you by your employer(s) and complete chart below. **If none, please enter "N/A" for Not Applicable. Failure to do so may result in a delay in the process of your aid.**

Employer(s) Name	2015 Amount Earned	IRS W-2 Attached
<i>(Example) Suzy's Auto Body Shop</i>	<i>\$2,000.00</i>	<input checked="" type="checkbox"/> Yes
		<input type="checkbox"/> Yes
		<input type="checkbox"/> Yes

**D. Parent's Income Information to Be Verified**—Note: If two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents.

**1. Check the box that applies (select only one):**

- Your parent(s) have/will use the IRS Data Retrieval Tool in FAFSA on the Web to transfer 2015 IRS income information into the student's FAFSA.
- Your parent(s) are unable or chooses not to use the IRS Data Retrieval Tool, and the parent(s) will submit to the student's school a copy of the parents' **2015 IRS tax return transcript(s)**—no photocopies of the income tax return. *When the parents' IRS tax return transcript is received, please submit with this verification worksheet. If you filed a foreign tax return with Puerto Rico, another U.S. Territory, or Freely Associated State, please attach a copy of that form.*

- Your parent(s) **will not file** and are not required to file a 2015 Federal U.S. Income Tax Return. **Note:** If any earned income was received in 2015, attach copies of all 2015 W-2 forms issued to your parent(s) by their employer(s) and complete chart below. **If none, please enter "N/A" for Not Applicable. Failure to do so may result in a delay in the process of your aid.**

Employer(s) Name	2015 Amount Earned	IRS W-2 Attached
<i>(Example) Suzy's Auto Body Shop</i>	<i>\$2,000.00</i>	<input checked="" type="checkbox"/> Yes
		<input type="checkbox"/> Yes
		<input type="checkbox"/> Yes

2.  Check here if one of the persons listed in Section B of this worksheet received SNAP (formally known as food stamps) benefits in 2014 and/or 2015.

3.  Check here if one (or both) of the student's parents listed in Section B of this worksheet paid child support in 2015. Complete chart below.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Age of Child (Who is Receiving Child Support)	Amount of Child Support Paid in 2015
<i>(Example) Marty Jones</i>	<i>Chris Smith</i>	<i>Terry Jones</i>		<i>\$2,000.00</i>

**E. Certification and Signatures**

Each person signing this worksheet certifies that all of the information reported here is complete and correct. The student and one parent must sign and date.

**WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date