

ASSENT FORM SAMPLE OUTLINE

Title of Project: *(List the title of the project)*

Researcher: *(The name, Department Affiliation, and contact info for the primary investigator should go here)*

Department: XXXXX

Contact Information: Telephone (XXX) XXX-XXXX Email XXXX@XXX.XXX

Faculty Advisor: *(The name, Department Affiliation, and contact info for the faculty advisor should go here)*

Department: XXXXXX

Contact Information: Telephone (XXX) XXX-XXXX Email XXX@XXX.XXX

Invitation to Participate:

(State that the respondent is being invited to participate in a research study. State what you hope to learn)

Purpose of Study and Procedures:

(Describe in detail the purpose and potential goals of the study in a language that your audience can understand. Avoid using technical language that might confuse your audience. Describe in detail the procedures to be followed, including their purposes, how long they take and their frequency. Describe the discomforts and inconveniences reasonably to be expected and estimate the total time required)

Potential Risks/Benefits:

(Describe the risks and benefits reasonably to be expected. Do so in a manner that is easy for your participants to understand)

Participation/Withdrawal Statement:

(State that participation in this research study is completely voluntary. If they do not want to participate they don't have to. If at any time they decide that they do not want to participate in this study, their participation will be withdrawn without penalty.)

Confidentiality:

(Describe how participation and records will be kept confidential (i.e. lock and key for 5 years with faculty advisor). Might want to consider including a sentence defining what is meant by confidential. Indicate that the experimenter will not tell anyone (teachers, parents) what the participant does or says in the study.)

Agreement to Participate:

(Include statement asking respondents to please sign and print your name where designated below if they agree to take part in the study. Remind them that their signature indicates that they have read the information in this document or had it read to them, and that they are willing to take part in this study.)

Signature of Respondent

Date

Printed Name of Respondent

Date

Signature of Primary Investigator

Date

Printed Name of Primary Investigator

Date