



FUNDING FOR GRADUATE STUDENT TRAVEL

The Howard University Graduate School is pleased to announce funding available for **spring and early summer for graduate students** traveling between **April 15 and June 30, 2010** to:

- Training Workshops and Institutes:

Examples of workshops/institutes (please note that these are only examples; there are many other similar opportunities in all fields):

- Inter-University Consortium for Political and Social Research (ICPSR) Summer Program in Quantitative Methods of Social Research
<http://www.icpsr.umich.edu/icpsrweb/sumprog/>
- Odum Institute for Research in Social Sciences Summer Programs
<http://www.irss.unc.edu/odum/jsp/home.jsp>
- National Endowment for the Humanities (NEH) Summer Seminars and Institutes
<http://www.neh.gov/projects/si-university.html>

- Professional Conferences (at which the student must be making a poster or paper presentation).

Submission Deadline:

All applications must be submitted by March 15, 2010 for travel that must occur between April 15 and June 30, 2010. Proposals will be reviewed and funding announced by April 7, 2010.

Funding Available:

The Graduate School will provide up to \$1000 toward the cost of presenting at a professional conference, and up to \$1500 toward the cost of attending a workshop/institute.

Application Process:

Submit to Katie McGraw (kmcgraw@howard.edu) the following items:

1. Completed application form with research mentor's signature
2. An itemized travel budget
3. A letter of support from your dissertation advisor or Director of Graduate Studies
4. Your academic CV
- 4a. For professional conferences:
 - 1) a copy of the letter accepting your presentation;
 - 2) a copy of the conference registration brochure/link to webpage; and
 - 3) a copy of your research abstract

4b. For workshops/institutes:

- 1) a copy of your application;
- 2) a copy of the workshop/institute registration brochure/link to webpage;
- 3) a copy of your acceptance or indication from the organizers that you will likely be accepted
- 4) a statement of purpose that indicates how this workshop will impact your research

If these materials are not available electronically, please contact Ms. McGraw at the email address above to arrange alternate submission processes.

If you have questions about what expenses are eligible for funding or about the funding application process, please feel free to contact Ms. McGraw at kmcgraw@howard.edu.



APPLICATION FOR GRADUATE SCHOOL TRAVEL FUNDS

NAME _____
LAST FIRST MI

STUDENT ID _____ GENDER MALE FEMALE

RACE/ETHNICITY _____

ADDRESS _____
STREET _____

CITY STATE ZIP CODE

MOBILE PHONE _____ EMAIL _____

TRAVEL AWARD ELIGIBILITY INFORMATION

DEPARTMENT/MAJOR _____ MA OR PH.D. _____

FACULTY MENTOR _____

ITEMIZED BUDGET OF PROPOSED EXPENSES

EXPENSE ITEM	AMOUNT
TOTAL AMOUNT REQUESTED	

CONFERENCE OR TRAINING WORKSHOP INFORMATION

TITLE OF CONFERENCE _____

CONFERENCE LOCATION
(CITY, STATE) _____

DATES OF
ATTENDANCE _____

TITLE OF TRAINING WORKSHOP _____

LOCATION OF TRAINING
WORKSHOP (CITY, STATE) _____

DATES OF
ATTENDANCE _____

SIGNATURE/AUTHORIZATION

I certify that the information provided in this application is accurate. I agree to allow the Graduate School to track my academic progress through surveys, focus groups, etc.

Student Signature

Date

I certify that I have read this application. I agree to serve as faculty research mentor for the student named above.

Faculty Signature

Date