

AUTHORIZATION FOR DIRECT DEPOSIT

<p>I hereby authorize Aurora University to send the NET amount of my paycheck to my: <input type="checkbox"/> checking account <input type="checkbox"/> savings account</p> <p>Deposits shall be made to:</p> <p>Financial Institution _____</p> <p>Located at City _____ State _____ Zip _____</p> <p>My personal account number is _____</p> <p>Bank ABA (routing) number is _____</p>
<p>I hereby authorize Aurora University to send the amount of \$_____ from my paycheck to my: <input type="checkbox"/> checking account <input type="checkbox"/> savings account</p> <p>Deposits shall be made to:</p> <p>Financial Institution _____</p> <p>Located at City _____ State _____ Zip _____</p> <p>My personal account number is _____</p> <p>Bank ABA (routing) number is _____</p>

This authorization will remain in effect until the Aurora University Payroll Department has received written notification from me of its termination, allowing reasonable time for the University to implement the change. The bank ABA (routing) number and the account number I have provided to the University are correct. I understand that incorrect numbers could result in a mistake in the routing of my direct deposit. If an error occurs because of incorrect information on this form, the University will not be held responsible.

Please print your name here

Signature

Date

NOTE: AN ENCODED VOIDED CHECK (not a deposit slip) MUST ACCOMPANY EACH AUTHORIZATION.

Pay advices will be accessible through WebAdvisor, and are made available by the pay day.

IT IS THE INTENT OF AURORA UNIVERSITY TO HAVE FUNDS AVAILABLE ON THE SCHEDULED PAYDATE. PLEASE CHECK WITH YOUR FINANCIAL INSTITUTION REGARDING POSTING OF THESE FUNDS. THE UNIVERSITY IS NOT RESPONSIBLE FOR SERVICE FEES ASSESSED BY A BANK WHEN EMPLOYEES MAKE TRANSACTIONS ON THEIR ACCOUNT PRIOR TO DIRECT DEPOSIT MONIES BEING CREDITED TO THEIR ACCOUNT.