

# CONSULTING AGREEMENT

## Parties

The parties to this agreement are Embry-Riddle Aeronautical University, Inc. (hereinafter the "University") and \_\_\_\_\_

(hereinafter the "Consultant"). Social Security Number: \_\_\_\_\_

## Services

CONSULTANT personally shall provide at mutually convenient times and places during the term of this Agreement, consulting and advisory services in the field of \_\_\_\_\_. CONSULTANT shall be free to exercise his discretion as to the methods and means of performance of his services, and he shall in no sense be considered an employee or agent of the University, nor shall he be entitled to, or eligible to participate in, any benefits, privileges or plans given or extended by the company to its employees.

## Terms and Termination

The period of this Agreement shall be from \_\_\_\_\_ to \_\_\_\_\_ inclusive. Either the University or Consultant may terminate performance under this Agreement at any time by notifying the other party in writing at least thirty (30) days in advance of the effective date of termination specified in such notice.

## Payment

For satisfactory performance of the services as called for by the purchase order(s) issued hereunder, the University will pay the Consultant the rate of \$\_\_\_\_\_. The total value of the contract is not to exceed \$\_\_\_\_\_. Travel and expenses of the Consultant solely in connection with services performed under this contract will be paid by the University in accordance with established University travel procedures. Travel costs and expenses associated with the consultant's personal or other business interests will be borne by the Consultant. The Consultant shall be paid as promptly as practical, upon submission to the University of a signed statement covering the consideration earned as provided above.

## Entire Agreement and Modifications

This Agreement constitutes the complete understanding of the parties and supersedes any other prior agreements. Any additions, deletions or amendments must be agreed to in writing and signed by both parties.

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This Agreement is made and entered into on:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Embry-Riddle Aeronautical University, Inc.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date