

Directions

Your application was selected by the federal government for review in a process called “Verification.” In this process, we will be comparing information from your application with your (and your spouse’s, if you are married) 2014 federal tax data. If you are not required to file a 2014 federal tax return, you must provide your (and your spouse’s) 2014 W-2 forms. The law states that we have the right to ask you for this information before awarding federal and state aid. If there are differences between your application information and your financial documents, we may need to send corrections to the federal processor in order to have your information reprocessed.

You need to:

- Complete all sections of this form, including required signatures.
- Submit this completed worksheet, all tax data (W-2s for non-filers) and any other requested documents to the Fitchburg State University Financial Aid Office.
- Talk to a Fitchburg State University financial aid administrator if you have questions about completing this form.

Complete this form as soon as possible so that the processing of your aid will not be delayed. Please note that students are randomly selected for verification and that this process may occur at any time throughout the award year.

A. Student Information

Name: _____ Student ID or SSN: _____
Last First MI

Street Address: _____

City: _____ State: _____ Zip code: _____

Date of Birth: _____ Home phone #: _____ Cell phone #: _____

B. Family Information

List the people that you (and your spouse) will support between July 1, 2015 and June 30, 2016. Include:

- yourself
- your spouse
- your dependent children (if you provide more than half support and will continue to do so from July 1, 2015 through June 30, 2016)

Include other people only if:

- they now live with you and receive more than half of their support from you (or your spouse)

AND

- they will continue to get more than half of their support from you through June 30, 2016.

Write the names of all family members. Also write in the name of the college/university for any family member who will be attending college/university at least half-time between July 1, 2015 and June 30, 2016, and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

Full name	Age	Relationship	College/University
<i>Martha Jones (example)</i>	<i>24</i>	<i>wife</i>	<i>City University</i>

C. Student (and spouse) federal tax information

All students must check one:

- I (we) have/will use the IRS Data Retrieval Tool on FAFSA on the Web (www.fafsa.gov).
- I (we) have attached a 2014 federal tax transcript. You may order one at 800-908-9946 or www.irs.gov; click on the "Get Transcript of Your Tax Return" link (under Tools menu), you may receive your transcript by mail or email.
- I (we) will not file and am not required to file a 2014 federal income tax return. I have attached all 2014 W-2s and have reported all earnings below:

Employer/Source of Income	Amount received for 2014
_____	\$ _____
_____	\$ _____

D. Student (and spouse) additional information to be verified

Complete this section if someone in the student's household (listed in Section B) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2013 or 2014 calendar years.

- One of the persons listed in Section B of this worksheet received SNAP benefits in 2013 or 2014. If asked, I will provide documentation of the receipt of SNAP benefits during 2013 and/or 2014.

Complete this section if you or your spouse, if married, paid child support in 2014.

- Either I, or if married my spouse who is listed in Section B of this worksheet, paid child support in 2014. I have indicated below the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2014 for each child. If asked, I will provide documentation of the payment of child support. If you need more space, attach a separate page that includes your name and Social Security Number at the top.

Child support paid by	Child support paid to	Child that support paid for	Total 2013
<i>Marty Jones (example)</i>	<i>Chris Smith</i>	<i>Terry Jones</i>	<i>\$6,000.00</i>

E. Sign this worksheet

By signing this worksheet, I (we) certify that all of the information reported to qualify for federal student aid is complete and correct. If married, spouse's signature is optional.

WARNING: If you purposely give false or misleading information on this form, you may be fined, sentenced to jail, or both.

Student	Date	Spouse	Date
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F. Submit this form, along with your 2014 federal tax data to:

Fitchburg State University • Financial Aid Office • 160 Pearl Street, Fitchburg, MA 01420-2697