



Testing Center

EXAM INSTRUCTIONS FOR TESTING ACCOMMODATIONS

Today's Date: _____

Instructor: _____ Instructor's Email: _____

Student: _____ Student's Email: _____

Course: _____ Exam Date: _____

How much time does the class have to complete the exam?

Hours _____ Minutes _____

Please provide us with specific instructions for your exam. Check all that apply. Thank you.

___ Open Book Exam

___ Notes can be used for exam (number of pages) _____

___ No notes, no book

___ Use of calculator

___ Exam date has changed to _____

Exams are hand delivered to the school secretary as soon as possible after the exam is completed. If the test needs to be returned earlier, please pick it up in person in Springwood Hall 202.

___ Check here if you will be picking the exam up.

Additional Instructions:

*Confirmation of scheduled testing will be sent via email to student and instructor.