

Indiana University East

Office of the Registrar

Name: _____

Student ID #: _____

Permission to Apply for Second Degree

IU East Policy on Awarding Second Degrees (Faculty Senate February 27, 1987) The Academic Dean may admit the holder of or candidate for a baccalaureate degree to candidacy for either a second baccalaureate degree or associate degree. When such permission is granted, the candidate must earn either a minimum of 30 additional hours in residency for each additional baccalaureate degree, or a minimum of 15 additional hours in residency for each associate degree, **beyond the previous degree's requirements**. Students applying for another degree must also meet the requirements of the department or school in which they are candidates.

Students should note that final approval for the applicability of cross-listed (joint offered) courses to a specific degree rests with the individual department or school awarding the degree. Students are advised to check with individual department or school for further information.

I hereby seek permission from the Executive Vice Chancellor for Academic Affairs to apply for:

A second Associate degree in _____

A second Bachelor degree in _____

Two Associate degrees in _____ and _____

Two Bachelor degrees in _____ and _____

I anticipate completion of this second degree to be _____ month/year.

My first **Associate/Bachelor** degree was the _____
(circle one)

degree and was awarded in _____ month/year.

Student's Signature

Date

List **credits to be applied for second degree** beyond first baccalaureate or associate degree (30 credits for baccalaureate; 15 credits for associate):

Approval to apply for a second **Associate/Bachelor** degree is hereby **granted/denied**.
(circle one) (circle one)

School Dean's Signature

Date

Executive VC for Academic Affairs Signature

Date