

Post Interview Thank You Letter

Your Name
3214 Street Address Dr.
City, State Zip
(806) ###-####

Date

Mr. Charles Miller
Director of Human Resources
Emosewa Oil and Gas Co.
4501 Wall St. #603
Midland, TX 79701

Dear Mr. Miller,

Thank you very much for considering me for the position at Emosewa Oil and Gas Co. I enjoyed getting to know you and others, during my visit. I appreciate the information you shared with me about the oil and gas industry and the position at your company. From our discussion and my resume, I hope you will agree that I am very qualified for this position. If you have any questions, please feel free to contact me (806) ###-####.

Thanks again, and I hope to hear from you soon.

Sincerely,

Your Name