

2011-2012 Verification Worksheet

Financial Aid Office



LANCASTER BIBLE COLLEGE

Your **Free Application for Federal Student Aid (FAFSA)** was selected for a process called Verification. During this process, we will be comparing your tax information with your FAFSA to make sure your FAFSA was filled out correctly. Please answer the questions below and attach all documentation requested. According to financial aid program rules (CFR Title 34, Part 668) we may not award any financial aid until Verification has been successfully completed. Therefore, please return this Worksheet along with all requested documentation **PROMPTLY** to the address at the bottom of this page.

COMPLETE ALL ITEMS ON FRONT & BACK

Last Name

First Name

MI

Social Security Number

A. Family Information

INSTRUCTIONS:

DEPENDENT STUDENT INCLUDE:

- *Yourself and your parent(s) (including stepparent) even if you don't live with your parents, and
- *Your parents' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2011 through June 30, 2012, or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- *Other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012

INDEPENDENT STUDENT INCLUDE:

- *Yourself and your spouse (if you have one) and,
- *Your children, if you will provide more than half of their support from July 1, 2011 through June 30, 2012, even if they do not live with you, and
- *Other people if they now live with you, and you will provide more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2011 and June 30, 2012, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College (only if applicable)
Example: <i>Missy Jones</i>	<i>24</i>	<i>Wife</i>	<i>City University</i>
		Self (student)	

Mail completed form and signed 1040's to:

Lancaster Bible College | Financial Aid Office | 901 Eden Road | Lancaster, PA 17601-5036 | Fax: 717.560.8216

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B. Student/Spouse Tax Information

For non-filers and all tax filers (includes the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return). **If you did not keep a copy of the tax return**, request a copy from your tax preparer or call the IRS to request your "Free Tax Account Transcript" at 1.800.829.1040.

- ☐ A copy of my/our **SIGNED** 2010 federal income tax return, including Schedules, and all 2010 W-2's are attached.
- ☐ A copy of my/our **SIGNED** 2010 federal income tax return, including Schedules, and all 2010 W-2's have already been forwarded to the Financial Aid Office.
- ☐ I am not required to and will not file a 2010 federal tax return (attach **one copy of each** W-2 if you worked in 2010).

C. Parents' Tax Information (if required to provide parental information on the FAFSA)

For non-filers and all tax filers (includes the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return). **If your parents did not keep a copy of the tax return**, request a copy from your tax preparer or call the IRS to request your "Free Tax Account Transcript" at 1.800.829.1040.

- ☐ A copy of my Parents' **SIGNED** 2010 1040 federal income tax return, including Schedules, and all 2010 W-2's are attached.
- ☐ A copy of my Parents' **SIGNED** 2010 1040 federal income tax return, including Schedules, and all 2010 W-2's have already been forwarded to your Financial Aid Office.
- ☐ I/We (parents) are not required to and will not file a 2010 federal income tax return (attach **one copy of each** W-2 if you worked in 2010).

D. Sources of Untaxed Income

Student (Spouse)	Calendar Year 2010	Parent(s) (Step-parent)
\$	Payments to tax-deferred pensions and savings plans (paid directly or withheld from earnings) including, but not limited to, amounts reported on W-2 Form Box 12a - 12d, codes D, E, F, G, H, Q, and S. Include untaxed portions of 401(k) and 403(b) plans.	\$
\$	Child support received for all children. Don't include foster care/adoption payments.	\$
\$	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).	\$
\$	Veterans' non-education benefits, such as Disability, Death Pension or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study Allowances.	\$
\$	Any other untaxed income or benefits, not reported elsewhere, such as workers' compensation, disability, etc. Don't include untaxed Social Security benefits, Supplemental Security Income, student aid, combat pay, WIA educational benefits, foreign income exclusion, or benefits from flexible spending arrangements, e.g., cafeteria plans.	\$
\$	Cash or any money paid on your behalf (bills), not reported elsewhere on this form.	\$

E. Additional Information

\$	Child support you paid because of divorce or separation or as a result of a legal requirement. Don't include support for children in your (or your parents') household.	\$
\$	Taxable earnings from need-based employment programs, such as Federal Work Study and need-based employment portions of fellowships and assistantships.	\$

F. Certification

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. If dependent, at least one parent must sign.

Student's Signature

Date

Parent's Signature (Dep. Student only)

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

****Be sure all 1040's are SIGNED****