

## Petition for One-Quarter, No-Fee Extension

(Please print)

This form is for a one-time, one-quarter extension of either the 9 quarter (approximately 2 year) registration period or the 1-year (4 quarter) dissertation enrollment period using criteria listed below. It can only be used by students who are within their Program Time Limit and in good financial standing. All other requests for extension without fee must be submitted in writing to the Dissertation Office for Education Council consideration. See policies for the dissertation in the Student Handbook.

Student: \_\_\_\_\_ Program/Track: \_\_\_\_\_

Address: \_\_\_\_\_

Current dissertation enrollment period ends \_\_\_\_\_  
(Month, day, & year)

Reason for extension request. Check one, then please provide brief explanation in space below.

- ☐ Short illness (1-3 months): please specify dates and situation  
☐ Committee sabbatical: please name faculty member and year/quarter  
☐ Near completion: within one quarter of final dissertation draft approval

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED ☐ DENIED ☐ Reason: \_\_\_\_\_

Registrar: \_\_\_\_\_ Date: \_\_\_\_\_

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_ Applied to (dates): \_\_\_\_\_

### PROCEDURE

STUDENT: Complete upper portion and submit to Dissertation Office one month before the end of your enrollment.

DISSERTATION OFFICE: Approves or denies petition based on input from committee and review of dissertation records; files original petition; forwards copy to student and Pacifica's business office, financial aid office, and registrar.

cc: Business Office  
Financial Aid Office  
Registrar's Office  
Dissertation Office  
Student

