



PERSONAL INFORMATION

Name: _____
(Enter the name under which your University records are maintained)

Stony Brook ID# _____ Email Address: _____

GRADUATION INFORMATION

Expected Graduation Date: If you are uncertain as to the date, please review our graduation web site
<http://www.stonybrook.edu/spd/current/graduation.html>.

December (Fall) January (Winter) May (Spring) August (Summer) Year _____

Check the appropriate *Advanced Graduate Certificate* Box:

Coaching Educational Computing Higher Education Administration Human Resource Management
 Industrial Management Information Systems Management Environmental Management (*formerly Waste Management*)

Are you also in a Master's Degree program? Circle one: ****Yes** No
****If yes, which Master's program** _____

IMPORTANT: You must submit a separate graduation application for your Master's degree.

Educational Leadership *Post-Master's Advanced Graduate Certificate* programs (check appropriate box):

Educational Leadership (SDL and SBL) School District Business Leadership

DEGREE / CERTIFICATE INFORMATION

Clearly print your name as you wish it to appear on your certificate:

Note: The name that appears as your primary/legal name on all university records and documents will be the name that is required to appear on the certificate. Slight variations, such as full middle name, a Jr., or III, will be acceptable. However, requests for preferred names, such as nicknames or maiden names to appear on the certificate will not be honored if such name is not your legal name on university records.

Mail Certificate To (If this a permanent change of address indicate effective date of change):

No. & Street Apt. City State Zip
Home Telephone: _____ Cell: _____

DEGREE HISTORY (MUST BE FILLED OUT BY ALL APPLICANTS)

Undergraduate Degree (circle one) BA BS Other: _____

Name of Institution where earned: _____

Master's Degree (if in EDL program) MA MS Other: _____

Name of Institution Where earned: _____ Year Awarded: _____

- If you do not choose to participate in a graduation ceremony, you are still required to submit an application for graduation for each program that you are graduating from. Your degree/certificate cannot be awarded if you do not apply for graduation.
- Please remember participation in University Commencement activities is optional. Tickets for the University Commencement Ceremony may be ordered through the SOLAR system. The deadline to receive University Commencement tickets changes each semester, so be certain to check SOLAR for the most up to date information.
- Degrees will reflect on your transcript 2-4 weeks after the final day of the semester provided that all of your grades are posted and you have met all of the degree requirements. Diplomas will be mailed out approximately 6-10 weeks after the degree is posted in SOLAR.

You may return this form via Email, Mail or Fax to: School of Professional Development (SPD)

N-221 Social and Behavioral Sciences

Stony Brook, NY 11794-4310

Tel: 631.632.7055 Fax: 631.632.2725

Email: spd_graduationandcertification@stonybrook.edu

Graduation Web Page: <http://www.stonybrook.edu/spd/current/graduation.html>