



GRADUATE CERTIFICATE APPLICATION FORM

STEPS FOR APPLYING TO THE GRADUATE CERTIFICATE PROGRAM IN *FOOD WRITING AND PHOTOGRAPHY*

1. Apply online as a Non-Degree Seeking Student to USF ST. PETERSBURG. For application instructions, go to this address:
http://www.usfsp.edu/admissions/apply_to_usfsp/Non-DegreeSeekingStudents.htm
IMPORTANT: You will receive a U number and a VZ number. Be sure to note these, as they are required below.
2. Complete, sign, and submit this form along with required attachments (outlined below) to:
Office of Graduate Studies, USF St. Petersburg, 140 7th Ave. S. – FTF 100, St. Petersburg, FL 33701.
If you have any questions, contact Graduate Studies at (727) 873-4567.

Student Name _____ USF-ID Number: U _____
Mailing Address _____ USF Application VZ Number: VZ _____

Daytime Phone _____
E-mail _____ Evening Phone _____

Graduate Certificate program: Food Writing and Photography (XFW)

Semester applying for _____ Year: _____ Home Institution USF St. Petersburg

ACADEMIC INFORMATION

Bachelors Degree: _____
Institution Major Year Awarded CUM GPA
Master's Degree: _____
Institution Major Year Awarded CUM GPA

Are you currently enrolled in a Master's or Doctoral Degree Program? ___ Yes ___ No

If yes, which university and program?

Institution	Program	Expected Completion Date
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Have you taken the GRE? Yes No If yes, indicate score: Verbal _____ Quantitative: _____

NOTE: A GRE score is not required for entry into the certificate program.

How did you hear about Graduate Certificate? _____

ATTACHMENTS:

In addition, please attach the following documents:

___	Cover letter describing your interest in the program and how you think you will benefit
___	Official unopened transcripts – must show successful completion of Bachelor's Degree and 3.0 cumulative or upper level GPA OR
___	If less than a 3.0 GPA in both divisions, you can submit a narrative and proof of at least 5 years of experience in an area related to the Food Writing and Photography certificate program, including work in the culinary arts, restaurant or food management, or work that involves verbal or visual presentation for print, broadcast, or web.

NOTE: Unofficial transcripts can be used to start the process. If you are having your transcripts mailed directly from another institution, please have them sent to the Office of Graduate Studies, address above.

X _____

Student Signature (required for processing)

Date

DEPARTMENT USE ONLY (Note to Departments: Please return form to: Office of Graduate Certificates, FTF 100)

___ Accepted ___ Denied admission into the Graduate Certificate selected above.

Signed: _____
Graduate Program Director

Date: _____

Signed: _____
Office of Graduate Studies, USFSP

Date: _____

Note to Registrar's office: Student should be coded in Banner as XFW