

## **INSTRUCTIONS:**

- 1. Fill out the student section of this form and print it
- 2. Take it to the instructor of the class for which you are requesting a schedule adjustment
- 3. If approved, bring the signed form to **Enrollment Services** to complete the adjustment to your schedule.

## **STUDENT SECTION:**

Name	SID
Course	Item #
Student signature	Date
INSTRUCTOR SECTION:	
Type of schedule adjustment: Allow time conflict	Section change (of same course) Misplacement within a multi-level subject
Instructor name (required)	
Instructor signature (required)	
Date	
IMPORTANT: Forging an instructor's signature is a BC Student Code of Conduct and may res college.	
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