

Roommate Agreement

Cazenovia College

Office of Residence Life

The Office of Residence Life recommends that a roommate agreement be completed anytime students engage in a new roommate situation or anytime a conflict between roommates arises. This document provides the opportunity to establish some guidelines related to living arrangements and generate discussions regarding roommate needs and preferences. Students are encouraged to spend quality time discussing each section, being as forthright and honest with their opinions as possible.

This agreement made on _____ is between _____

_____, residents of room _____ of _____ Hall.

I understand that I am entering into a binding agreement with my roommate(s). I also understand that I am responsible for my actions, my commitment to a successful roommate relationship, and my commitment to a successful stay at Cazenovia College.

Term of the agreement:

This agreement is to begin on _____ for a period lasting from that date until _____.

I fully understand and accept the rules and responsibilities of this agreement.

COMMUNICATION

How will you communicate with each other if there are problems? What are your expectations regarding relaying messages? How do you prefer people address issues or problems with you?

PRIVACY

What do you need to maintain privacy in the room? How will we determine private time in the room?

CLEANLINESS/CLEANING RESPONSIBILITIES

Who will do what and when, i.e. trash removal and dishes?

FOOD & SHOPPING

Will you share food? How will you split costs?

SHARING OF PERSONAL ITEMS

What personal items may be shared? Do you want to be asked first?

NOISE & STUDY TIMES

What hours do you like to sleep, wake up, nap? Can you sleep with background noise and/or light? What hours do you like to study and hang out? Do you prefer the room to be primarily for studying, socializing, or somewhere in between?

SMOKING, DRINKING, DRUG USE

This is for your personal use. We will not adjudicate from this agreement, however if you are found in violation all residents may be subject to the judicial process. Cazenovia College is a smoke free campus and smoking is not permitted on the grounds.

GUESTS

When are they allowed? Not Allowed? Who is allowed? Do you prefer or require advance notice for guests? How much notice? Are there any stipulations concerning gender, orientation, age, significant others, or family? Is there a difference for the previously mentioned items in regards to daytime and overnight guests?

LIVING ENVIRONMENT

Do you prefer your room neat or organized chaos? Do you have a temperature preference, if applicable? How will this be regulated?

ADDITIONAL ITEMS & CONCERNS

Are there any other living expectations important to you?

I realize that my roommate and I have equal rights to use the space and facilities in this room with the exception of the areas we have designated in this agreement. This contract is intended to promote communication and respect between roommates by clarifying the expectations and responsibilities of the roommates to each other. The roommates may revisit this agreement at any time.

Each roommate should sign below to signify that they have read and understand the terms of this agreement. Once completed and signed, this agreement must be submitted to the Resident Advisor assigned to the floor/wing/area.

Resident's Signature and Date

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This agreement is provided by the Office of Residence Life at Cazenovia College for the mutual benefit of the roommates. The College assumes no responsibility; however may use the above information while investigating matters or incidents on campus.