HAMLINE UNIVERSITY

UNDERGRADUATE DEPARTMENTAL HONORS PROJECT PROPOSAL
Return completed proposal to Student Administrative Services, East Hall 113

Please Print
Name (last, first, middle):_____ Hamline ID:_____

Hamline Email:_____ Phone:_____

- The guidelines for Departmental Honors are available online at: http://www.hamline.edu/cla/departmental-honors.html.
- Proposals are due to the department on April 1, and to Student Administrative Services (SAS) on May 1.
- Exceptions to the April 1 / May 1 deadline:
    - Study Abroad. A student whose study abroad experience takes place in the spring of Junior year prior to a spring graduation, and whose study abroad scholarship has developed into a potential DHP, may submit the Departmental Honors Project Proposal to the department on the first day of classes in the fall term of his/her senior year, and to Student Administrative Services (SAS) on the last day to add a course in the fall term of his/her senior year.
    - Summer Research. A student who does collaborative or faculty-supervised during the summer prior to a spring graduation, and whose work has developed into a potential DHP by the end of summer, may submit the Departmental Honors Project Proposal to the department on the first day of classes in the fall term of his/her senior year, and to Student Administrative Services (SAS) on the last day to add a course in the fall term of his/her senior year.
    - December graduates. For a mid-year graduation, the Departmental Honors Project Proposal is due to the department on October 1 in the year prior to a mid-year graduation, and to Student Administrative Services (SAS) on November 1 in the year prior to a mid-year graduation.
    - Proposals may not be submitted to SAS before registration opens (for the term in which you wish to be registered for DEPT 5010).
    - DHP proposals are subject to registration deadlines. Proposals submitted after the term deadline for course addition must be accompanied by an Undergraduate Petition of Academic Policy and, if approved, are subject are subject to the $50 late registration fee.

Project Information

The project will be recorded as DEPT 5010, a 6-credit course. Please indicate below the terms in which you would like your credits registered. Please note that what you request here is final. You cannot move your DEPT 5010 credits around among terms once you have stated your registration preference here:

	Term(s)	Year	# of Credits (1-6)
☐	Fall		
☐	Winter		
☐	Spring		

Check One
☐ _____ 5010   (Dept)
☐ PSY 5010 _____   (CRN)
☐ HIST 5010 + HIST 5950 _____   (0-credit CRN)
☐ GLOB 5010 + crosslist with GLOB 5900 _____   (CRN)

Project Advisor Name (please print): _____

Attach your proposal, which should address the following components:

1. **Project Description.** Describe the project in terms as specific as possible. Your description should include the questions you are proposing to investigate and the goals you hope to achieve. You must articulate the ways in which your proposed project contributes to and furthers the relevant discipline(s).

2. **Methodology.** Explain how you intend to investigate and organize your questions. Detail what your research will involve, including the steps you will follow to achieve your goals.

3. **Timeline**. Please provide a timeline that makes clear how you intend to complete a first draft by the start of the spring term, and a final draft two weeks before your defense (which must take place 22 days before Commencement).

4. **Supporting materials**. Please attach or describe (as appropriate) any previous work that contributes to this project.

Project Approvals. *I have read the proposal and agree that this constitutes a departmental honors level project.* Department members' signatures:

_____   _____

_____   _____

_____   _____

Ethical Considerations. *A discussion between the honors project advisor and the student has taken place discussing relevant ethical considerations such as plagiarism, professional conduct, authorship, subject treatment, and the like.*

Project Advisor Name: _____

Project Advisor Signature: _____

Department Chair Name: _____

Department Chair Signature: _____

This project satisfies a writing intensive requirement.

Director of Writing Across the Curriculum:

Printed Name: _____

Signature: _____

Date: _____