

HARTFORD SEMINARY
Islamic Chaplaincy Field Education Program
Checklist

Student Name: _____

Supervisor Name: _____

Institution Name: _____

ACTION: _____ **DATE:** _____

1. Register for Field Ed GC 580 _____

2. Submit Learning Agreement _____

3. Mid-term Supervisor Evaluation Form _____

4. Mid-term Student Self Evaluation Form _____

5. Location visit by H.S. supervisor _____
(Or phone call if visit is impossible)

6. Final Supervisor Evaluation Letter _____

7. Final Student Self Evaluation Form _____

8. Student participation in ICP retreat _____

9. Demonstrated competency in Qur'an recitation _____

10. Grade Submitted to Registrar _____ **Date:** _____
(From Sept. 2008 field education grades will be pass or fail)

NOTICE: The field education requirement is not complete until all actions have been successfully performed and/or documents received by the Hartford Seminary supervisor.

Document updated October 22, 2009