

REQUEST TO BREACH/BUYOUT HOUSING CONTRACT

Name _____ Student S # _____

Room Assignment _____ Phone # _____

Home Address _____

City _____ State _____ Zip Code _____

Date of Requested Move _____

Reason for Requesting Breach of Contract (mark all that apply):

- | | | |
|-------------------------------------|--|--|
| <input type="checkbox"/> Graduation | <input type="checkbox"/> Transfer to another college | <input type="checkbox"/> Disciplinary |
| <input type="checkbox"/> Withdrawal | <input type="checkbox"/> Physical/Psychological Health | <input type="checkbox"/> Financial Aid |
| <input type="checkbox"/> Marriage | <input type="checkbox"/> \$600 Buyout | <input type="checkbox"/> Other |

Explanation for above (required): _____

Note: Completion of this form is not a guarantee of its approval. If approved, this form will serve as notice to Residence Hall staff. No such approval will be given without completion of this form. The \$150 housing deposit will be forfeited. Students not approved will continue to be financially responsible for all room and board fees.

Buyout Agreement: I understand that the buyout charge will be applied to my account when request is approved, and the housing deposit will be forfeited.

Signature _____ Date _____

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Approved ☐

Denied ☐

Student Affairs Office (Billingsly Student Center 347)

Date

Comments: _____
