



## SEMINAR PRESENTATION EVALUATION FORM

Student name: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Faculty Member: \_\_\_\_\_

Indicate the appropriate score for the criteria below:

CONTENT	Needs Improvement			Excellent		
	1	2	3	4	5	
						N/A
1. Was the presentation organized and given in a logical manner?						
2. Did the introduction provide sufficient background to understand the topic?						
3. Was the methods and experimental design adequately explained?						
4. Was the analysis and interpretation of data/results clear?						
5. Did the summary or conclusion emphasize the significance of the information?						
6. Was the topic presented at a level appropriate for a graduate student?						
7. Did the presentation enhance your understanding of the topic?						
DELIVERY	1	2	3	4	5	NA
1. Were the visual aids easy to read and appropriate for the information presented (i.e. adequate number of slides, effective color/font utilization, simple and clear slides (easy-to-follow), acceptable and relevant charts, flow diagrams, tables, illustrations)?						
2. Did the speaker talk loudly and clearly enough to be understood?						
3. Was correct grammar used on the visual aids and in the oral presentation?						
4. Did the speaker use acceptable posture, eye contact, gestures, enthusiasm, confidence, and voice inflections to stimulate interest and discussion?						
5. Was the speaker able to present the material without excessive dependence on notes? Refer to notes constantly; Refer to notes occasionally; Did not refer to notes						
6. Did the speaker finish in a timely manner and allowed time for questions?						
7. Did the speaker appear to understand the material and answer questions effectively? Can't answer; Can answer some questions; Can answer questions						
5=A 4=B 3=C 1-2=F						
COMMENTS						