

**The University of Arkansas at Pine Bluff  
TITLE III PROGRAM ADMINISTRATION**

**Title III Travel Report Form  
October 1, 2011-September 30, 2012**

Please answer the following questions regarding the Title III sponsored travel:

Name  Department   
Mail Slot  Telephone Number  FAX Number

Conference/Seminar/Workshop/Course/Class Information:

Name/Title:   
Date(s):   
City/State:

As a result of this travel, I received... (Check all that apply.)

- Training in educational technology;
- Training in new or alternative teaching techniques;
- Training in developing new curriculum;
- Training for developing teaching techniques;
- Fellowship or other assistance to attain advanced degree;
- Training in developmental activities (seminars, workshops, etc.);
- Professional development training designed to improve academic quality;
- Professional development training designed to improve job performance;
- Training in how to use new administrative management systems;
- Certification or license in \_\_\_\_\_;
- Other, please explain

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Objective(s):

Please provide a brief summary describing how the meeting assisted in accomplishing the objective(s):

Observations:

Recommendations or plan of action as a result of attending conference, workshop, seminar, course, and/or class:

Other:

On a separate sheet of paper, and in whatever format that will work for you, please provide specific narratives on how the Title III sponsored travel has or will assist you in performing your professional duties. Give examples and provide quantitative data, such as how many students and or professional colleagues will benefit from training. Please share with us how this has helped you in preparing lectures, classroom assignments and/or performing administrative duties. How have our students benefited? Also, please include specific information you have been able to share with your colleagues at UAPB through forums, presentations, seminars, or workshops. Be sure to give the number of colleagues that have benefited from the training you received.

Signature: \_\_\_\_\_ Date \_\_\_\_\_