

Faculty-Student Summer Research Proposal

This form is to be completed by the faculty member submitting the proposal.

Applications are due **FEBRUARY 5, 2016**

APPLICATION COVER PAGE

Faculty Member Information

(1) Name: _____ Department: _____

Student(s) Information

(1) Student: _____ (2) Student: _____

Anticipated Grad. Date: _____ Mo/Yr Anticipated Grad. Date : _____ Mo/Yr

Current GPA: _____ Current GPA: _____

(3) Student: _____

Anticipated Grad. Date: _____ Mo/Yr Current GPA: _____

Title of Project:

1. Have you previously received a Perry Grant or other summer research award? Yes ☐ No ☐
*If yes, you **MUST** provide a copy of the report for your most recent award grant.*
2. Any other departmental or college sources of funding that are available for this project? Yes ☐ No ☐
3. Will this grant include international student travel? *If yes, please see note on next page* Yes ☐ No ☐
4. Does this grant include human participant subjects? Yes ☐ No ☐
If yes, have you presented this to the Institutional Review Board for approval? Yes ☐ No ☐

Specific Budget Categories and Limits:

Student Stipends. Students may receive a minimum of \$2100 (for approximately 200 hours of summer work) and a maximum of \$3,675 (for approximately 350 hours). Faculty are responsible for keeping records of the hours students have completed. Typically only one student will be funded, but if the faculty member provides a clear justification for two or three students, this will be considered. In order to enable all qualified students to participate, the committee may be limited in the amount of stipends to be awarded. If you believe the project will require more than 350 hours from the student you may submit a request for more hours with a justification and it will be considered. Please note that students **cannot** work at Whitman more than 40 hours per week, so please discuss the plan for completing the project with your student before submitting the application to ensure that the timeline does not conflict with any other work obligations on campus the student might have during the time period of your project.

Travel: Faculty should pay for their own travel with their PDA/ASID funds (The ASID application can be submitted with this application) and only complete this category to request funds for students. Note that the expenses requested must be travel that is necessary in order to complete the research. There are separate funds available from the Provost's Office for students to **present** research. The maximum in this area is \$1,200 for domestic travel and \$1800 for international travel per student. Please itemize (e.g., cost of plane ticket, car rental, lodging.) Funds for food may not be requested. (Please see Note below

for international travel).

Supplies/Services: Only request funds for supplies that are necessary to the project and cannot be covered by other research or departmental funds, and include a justification including itemizations. Examples of supplies or services include photocopying, books, lab supplies, fees for student access to lab facilities, equipment rental. Typically no more than \$1,000 may be allotted to supplies/services.

Budget Justification

Faculty Stipend	\$	Maximum \$2500
Student Stipend(s) Max. \$3675/Min. \$2100 per student	\$	Please include a justification in your proposal narrative
Travel	\$	Itemization and Justification:
Supplies/Services	\$	Itemization and Justification:
Total Funding Requested:	\$	

****Any supplies purchased for use in this research will remain the property of Whitman College.***

International travel note:

1. Whitman College **requires** the faculty-trip leader to have a cell phone with international capability with them on the trip. If the faculty trip leader's US cell phone does not have international capabilities, they will need to include the cost for an international cell phone in their budget.

2. Whitman College **requires** student participants (and highly recommends faculty-trip leaders) to purchase iNext supplemental premium Travel Insurance to augment coverage they have through Whitman. Trip leaders should either figure the cost (\$48 per card) into the budget for the trip or inform the students that they will need to pay for the iNext travel insurance.

Required documents:

1. Application cover page
2. A-two or three-page proposal and an abstract
3. A timeline of the work
4. Student statement
5. Student unofficial transcript
6. Previous summer research award report, if applicable