

# Oregon's Quality Rating and Improvement System (QRIS)

## Family Survey (for Family Child Care Programs)

### **Instructions for use in Oregon's QRIS Field Test, 2013-14:**

The 10 questions on the following family survey will serve as evidence for some of the indicators in your QRIS portfolio. You may choose to administer the survey to families in your program with just these 10 questions, or add more questions of your own. A Family Survey Score Sheet has been provided to tabulate responses. Please provide a copy of this completed score sheet with your portfolio.

For assistance on developing and administering a family survey – see your Quality Improvement Specialist.

# Family Survey

Date: \_\_\_\_\_ Your name: (optional): \_\_\_\_\_

Thank you for taking the time to give input on my program. It will help me to make program improvements to better meet the needs of my families

**Based on your experience, please circle your level of agreement with the following statements:**

	Strongly Disagree	Disagree	Agree	Strongly Agree
1. The program solicits input and suggestions from me on an ongoing basis.	1	2	3	4
2. The program is interested in our family and asks for information to better meet the needs of my child.	1	2	3	4
3. I am consulted about my child's interests and preferences and informed about their progress.	1	2	3	4
4. I have received program forms and essential program information in a way that is accessible to me.	1	2	3	4
5. I feel welcome to observe and participate in activities at any time.	1	2	3	4
6. The program is interested in and encourages our family to share our culture, traditions, beliefs, home language, and interests.	1	2	3	4
7. The program encourages families to assist or lead in planning and conducting special activities to share their cultural backgrounds, traditions, beliefs, home language, interests and abilities.	1	2	3	4
8. The program provides basic information about resources in the community and is easily accessible.	1	2	3	4
9. The program provides current information about educational opportunities available in the community for families.	1	2	3	4
10. The program's philosophy has been made available to me.	1	2	3	4

THANK YOU FOR TAKING THE TIME TO COMPLETE THIS SURVEY.  
YOUR INPUT IS IMPORTANT.

# Oregon's QRIS

## Family Survey Score sheet

### Instructions

The Family Survey Score Sheet has been developed to help you calculate and report responses to the Family Survey. After surveying families in your program, you can use the score sheet to tabulate responses. The numbers have been cross-referenced with evidence in the portfolio. If you choose to add additional questions, you do not need to report those results.

A copy of this score sheet should be submitted with your portfolio. All question responses must achieve a minimum average score of 3.0 (out of 4) to be used for evidence. Programs must also achieve a minimum of 50% return rate.

To calculate the return rate: First, write the number of families in your program/surveys sent in the appropriate space. That number is "S". Then count the number of surveys completed and write that number in "N". Divide "N" by the number of surveys sent "S" and that is your return rate.

To calculate the average score for each question: Count and write the total number of responses in each response column (a). *(it may be helpful to use a copy of this form as a rough draft and make hash marks to count the responses)*. Next, multiply the number of responses in each column by the number value of the response and write the product in the shaded row below (b). Add the numbers in the shaded row together to get the total and write it in the last shaded box on the right (c). Divide that number by "N" to get the average score (d).

Recording the average scores in the portfolio: Write the average score for each survey question in your portfolio where space has been provided. The indicator number is in italics after each survey question. (*i.e., FP1 – 4 star*). Include a copy of the score sheet in your portfolio in the folder after the Family Partnerships (FP) standard.

#### Example:

Number of families in program/surveys sent (S): 37

Number returned (N): 29

Return rate = 78% ( $29 \div 37 = .78$ )

	Strongly Disagree	Disagree	Agree	Strongly Agree		Avg Score
1. The program solicits input and suggestions from me on an ongoing basis.	1	2	3	4	TOTAL	
# of responses (a)	1	2	8	18		
(b)	1	4	24	72		(d) <b>3.48</b>
					(c) <b>101</b>	

**Note:  $101 \div 29 = 3.48$**

## Oregon's QRIS Family Survey Score sheet

Program Name: \_\_\_\_\_ Date administered: \_\_\_\_\_

Number of families in program/surveys sent (S): \_\_\_\_\_ Number returned (N) = \_\_\_\_\_

Return rate = \_\_\_\_\_ (N ÷ S)

	Strongly Disagree	Disagree	Agree	Strongly Agree		
1. The program solicits input and suggestions from me on an ongoing basis.	1	2	3	4	TOTAL	<b>Avg Score</b>
# of responses:						
2. The program is interested in our family and asks for information to better meet the needs of my child.	1	2	3	4	TOTAL	<b>Avg Score</b>
# of responses:						
3. I am consulted about my child's interests and preferences and informed about their progress.	1	2	3	4	TOTAL	<b>Avg Score</b>
# of responses:						
4. I have received program forms and essential program information in a way that is accessible to me.	1	2	3	4	TOTAL	<b>Avg Score</b>
# of responses:						
5. I feel welcome to observe and participate in activities at any time.	1	2	3	4	TOTAL	<b>Avg Score</b>
# of responses:						
6. The program is interested in and encourages our family to share our culture, traditions, beliefs, home language, and interests.	1	2	3	4	TOTAL	<b>Avg Score</b>
# of responses:						
7. The program encourages families to assist or lead in planning and conducting special activities to share their cultural backgrounds, traditions, beliefs, home language, interests and abilities.	1	2	3	4	TOTAL	<b>Avg Score</b>
# of responses:						
8. The program provides basic information about resources in the community and is easily accessible.	1	2	3	4	TOTAL	<b>Avg Score</b>
# of responses:						
9. The program provides current information about educational opportunities available in the community for families.	1	2	4	5	TOTAL	<b>Avg Score</b>
# of responses:						
10. The program's philosophy has been made available to me.	1	2	4	5	TOTAL	<b>Avg Score</b>
# of responses:						

**Return a copy of this score sheet in your portfolio**