

☐ CHP Admin. Approved



Website Change Request Form

This form is for use by College of Health Professions (CHP) faculty and staff and should be used to request changes to CHP webpages.

Who is submitting this request (Required): _____

Email Address (Required): _____

Telephone Number (Required): _____

Date of Submission: _____

Type of Change: ☐ Change to Existing Content
☐ New Content

Urgency of Request: ☐ ASAP
☐ Not later than (please provide date) _____
☐ Low Priority

CURRENT/OLD Text/Content

Please include URL of Page(s): _____

Content to be removed/changed:

NEW Text/Content

Please include URL of Page(s): _____

Content to add:

- If you are requesting a document addition/change, please attach a PDF of that document to this request.
- If you are requesting a photo/video addition, please send appropriate link and/or .jpg file.
- If there are multiple major changes to be made, please submit a separate form for each. For example, if there are changes for both your “Faculty” page *and* your “About the Profession” page, please submit a separate form for each.

Once completed, please submit this form to Rob Tolleson by e-mail at RJTolleson@uams.edu (preferred) or by fax at (501) 686-6855, ATTN: Rob Tolleson.

If you fax it, please be sure to still e-mail any files you needed put on the site