

**Millersville University  
Student Research Grant Program**

**STUDENT RESEARCH GRANT PROPOSAL APPLICATION**

**FORM MUST BE TYPED:**

Name \_\_\_\_\_ MU ID # \_\_\_\_\_

Campus or other Address \_\_\_\_\_

E-Mail \_\_\_\_\_ Telephone \_\_\_\_\_

Are you an:  Undergraduate Student  Graduate Student

Major/Degree \_\_\_\_\_

Faculty Sponsor's Name \_\_\_\_\_

Sponsor's Dept. \_\_\_\_\_ Telephone \_\_\_\_\_

**Project Information:**

Amount Requested from the SRG program (Grant not to exceed \$400): \$ \_\_\_\_\_

Project Title \_\_\_\_\_

Is your role in the research as:  individual researcher  joint researcher (your specific role \_\_\_\_\_)

Expected Time Frame for Project Completion \_\_\_\_\_

Is your application to support:  research implementation  conference travel  both research and travel

If related to conference travel

What type of presentation:  panel presentation  poster  performance  other (\_\_\_\_\_)

Is the scope of the conference:  international/national  regional  state  local

Name of conference and date \_\_\_\_\_

Abstract of research proposal/purpose: Please attach a typed, separate page, double-spaced and in non-technical terms.

**The following signatures must be obtained before submitting the entire proposal to Dr. Jane Bray, Office of the Dean of Education, Stayer Hall room 116.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Faculty Sponsor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Department Chairperson

\_\_\_\_\_  
Date

# Millersville University Student Research Grant Program

## GUIDELINES CHECKLIST

Review and submit with SRG request

**REVIEW AND INDICATE YOUR COMPLETION OF THESE REQUIREMENTS (IF APPLICABLE) BY CHECKING THE APPROPRIATE BOX**

- Are all documents submitted in a typed format?
- Does your abstract clearly present your research project in terms easily understood by reviewers outside your discipline?
- If your research involves human subjects, have you prepared a required MU Institutional Review Board (IRB) proposal?
- Does your application include a letter of support from your faculty sponsor?
- Is an accurate budget attached with sufficient detail to support the request?
- For travel requests supporting a presentation of your research, have you included an official letter of invitation, verification of acceptance or an official conference brochure?
- Has this research project received any previous funding from the Student Research Grant fund or any other source on campus?  
If yes, please identify source and amount \_\_\_\_\_
- For joint or group research projects, is your role in the project clearly stated as well as that of any other co-researcher(s)?
- Are you aware that any books, equipment or unused material remains the property of the university?
- Are you aware of the requirement for a project summary to be submitted after the project is completed or presented?

Applicant Signature \_\_\_\_\_