



DuPage County Recorder MyDec Application for Settlement Agencies

Thank you for your interest in utilizing MyDec for filing electronic Real Estate Transfer Declarations with the DuPage County Recorder's Office.

Settlement agencies interested in opening an account with the DuPage County Recorder to purchase and print stamps directly from MyDec website, must:

- a.) be able to submit payments via ACH Electronic Funds Transfer and
- b.) submit this completed application form to: **RecorderAccounting@DupageCo.org**

Legal Business Name: _____

DBA: _____ Federal ID # _____

Business Address: _____

Main Business Phone: _____

Authorized Signer: _____ Title: _____

Contact for Accounting: _____

Contact Phone: _____

Bank Name & Address: _____

Routing Number: _____ Account Number: _____

Bank Contact & Phone: _____

Signature (Authorized Signer)

Date

Title