

# SCHOOL OF FILM AND PHOTOGRAPHY REQUEST FOR OFFERING INDEPENDENT STUDY MTA 592

*Available for current SNHF Graduate Students Only*

*Independent Study represents an opportunity for exceptional students to pursue research beyond the scope of their curriculum, working one-on-one with a faculty member. Students should be aware that faculty receive no compensation for Independent Study and have no obligation to accept Independent Study projects. Acceptance will be based on the qualifications of the student, the merits of the proposal, including the quality of its presentation, and its relevance to the faculty member's interests and expertise. Academic expectations are the same as any graduate course, including the number of contact hours and amount of independent work expected per credit.*

**The School of Film and Photography requests permission to offer the following Graduate Independent Study:**

Year \_\_\_\_\_ course will be offered: ☐ Fall ☐ Spring ☐ Summer (☐F6 ☐I6 ☐L6 ☐All)  
Please select summer term

**Student:** \_\_\_\_\_ **ID#:** \_\_\_\_\_

_____	<u>MTA</u>	<u>592</u>	<u>01</u>	_____
CRN	Subject Abbr.	Course Num.	Section Num.	Credits (1-3)*

\_\_\_\_\_  
Title of Proposed Project\*\*

\_\_\_\_\_  
Instructor's Name – please print

\* The maximum number of 592 credits allowed on a Master's thesis plan of study is 4 credits

\*\* The generic title "Independent Study" will appear on the student's permanent transcript record.

## Instructions:

1. Students should plan independent studies well in advance, in consultation with prospective faculty. **Independent study proposals will not be accepted after the Add/Drop deadline, or for projects that are already completed.**
2. On the back of this form, describe your proposed project, including the activities you will pursue for these credit(s) and what you hope to learn from this experience. **If SFP equipment will be required to complete this project you must indicate what equipment will be needed and when. Please note that approval of the project proposal is not a guarantee of access to any specific equipment at any given time.** Additional pages may be attached if necessary. Remember that the quality and clarity of the proposal may determine the approval of the project.
3. Present the proposal to the instructor for review and approval, making changes as necessary.
4. If the instructor accepts the proposal, he or she **must** complete the **EVALUATION** section on the back of this form, indicating contact hours, expectations and grading criteria. **If SFP equipment is needed the instructor must verify that such use will not adversely impact other equipment needs or support staff, before approving the project.**
5. The MFA Program Head must review the proposal, verifying that the student is in good academic standing, has not exceeded the total number of 592 credits allowed, and has selected a subject and instructor for study that are consistent with both the student's program of study and the goals of the MFA Program.
6. The student will then submit the completed and signed proposal to the School Director for final approval. Only complete and signed proposals for appropriate academic projects will be approved.

↩ Reverse side must be completed ↩

Fill out the following information (PLEASE TYPE, attach additional pages as necessary.)

**Project description**

**Learning Objectives (What do you hope to learn through this project?)**

**Bibliography of relevant sources**

**Equipment Needed/Dates (or attach reservation form; if precise dates are not known, estimate.)**

**Evaluation (TO BE COMPLETED BY THE INSTRUCTOR)** Describe expectations for the course, including weekly contact hours, assignments & grading criteria, corresponding to proposed credits.

**Approvals:**

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

Instructor Signature \_\_\_\_\_ Date: \_\_\_\_\_

MFA Head Sig. \_\_\_\_\_ Date: \_\_\_\_\_

Director Signature \_\_\_\_\_ Date: \_\_\_\_\_