

CS 455 Senior Project

Weekly Status Report - 2012

Name: _____

Reporting Period Dates: From: _____ To: _____

Date Completed: _____

Periodic status reporting is a requirement on most computer-related projects in business and industry. This helps keep a project on track and management aware of the progress being made.

Instructions: Check one box against each task based on your assessment every week. Write the deadline for each task. Complete the “comments” section if applicable. **This report must be approved by your advisor.** Report is due every Wednesday before class begins.

Task	Deadline	Did not Start	In Progress	Complete
1. Select a major advisor – Complete and submit the appropriate form	Sep. 10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Select a topic for senior project implementation – Submit a written prospectus	Sep. 17	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Final submission date for prospectus if not already approved	Sep. 30	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Submit a Software Requirement Specification (SRS) document	Oct. 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Submit a Design Specification document	Oct. 24	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Final report and user manual	Nov. 12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Implementation Evaluation of the project	Nov. 28	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Final Presentation– Complete and submit the appropriate form before presentation.	Dec. 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments – List each task number that was checked “In Progress”, indicate Percentage of task completed and explain any issue(s). Indicate any corrective action(s) you plan to implement to address the issue(s).

Advisor Signature: _____

Date: _____